



TOWNSHIP OF GUELPH/ERAMOSIA 2023 BUDGET

Approved: January 16, 2023

**TOWNSHIP OF GUELPH/ERAMOSIA
2023 Summary Statement of
Revenue and Expenditures**

Revenue	2022	2023 Proposed	Year Over Year Change
General Administration	\$ 1,237,950	\$ 1,071,650	\$ (166,300)
Protection to Persons & Property	\$ 2,077,617	\$ 1,134,239	\$ (943,378)
Transportation	\$ 4,476,371	\$ 4,840,536	\$ 364,165
Environmental Services	\$ 4,409,320	\$ 4,653,909	\$ 244,589
Parks & Recreation	\$ 1,807,443	\$ 2,153,704	\$ 346,261
Planning	\$ 89,853	\$ 91,853	\$ 2,000
Cemetery	\$ 34,100	\$ 34,100	
Total Revenue	\$ 14,132,654	\$ 13,979,991	\$ (152,663)
Expenditures			
General Administration	\$ 2,193,453	\$ 1,979,648	\$ (213,805)
Protection to Persons & Property	\$ 3,741,113	\$ 3,012,896	\$ (728,217)
Transportation	\$ 7,797,054	\$ 8,363,604	\$ 566,550
Environmental Services	\$ 4,415,270	\$ 4,659,542	\$ 244,272
Parks & Recreation	\$ 3,195,231	\$ 3,672,011	\$ 476,780
Planning	\$ 185,533	\$ 202,361	\$ 16,828
Cemetery	\$ 34,100	\$ 34,100	
Total Expenditures	\$ 21,561,754	\$ 21,924,162	\$ 362,408
Costs To Be Funded Through Taxation	\$ 7,429,100	\$ 7,944,171	\$ 515,071
Report Total Revenue	\$ 14,132,654	\$ 13,979,991	\$ (152,663)
Report Total Expenditure	\$ 21,561,754	\$ 21,924,162	\$ 362,408
Costs To Be Funded Through Taxation	\$ 7,429,100	\$ 7,944,171	\$ 515,071
Revenue From Growth Related Assessment	\$ -	\$ 146,378	\$ 146,378
	\$ 7,429,100	\$ 7,797,793	\$ 368,693
Infrastructure Renewal	\$ 275,000	\$ 280,000	\$ 5,000
Total Programs To Be Funded Through Taxation	\$ 7,704,100	\$ 8,077,793	\$ 373,693
Percent Increase in Programs to be Funded Through Taxation			4.85%

**TOWNSHIP OF GUELPH/ERAMOSA
2023 Budget Change Summary**

All Departments	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 4,460,288	\$ 4,454,631	\$ (5,657)
Taxation - Other	\$ 253,812	\$ 234,153	\$ (19,659)
Penalty & Interest	\$ 334,533	\$ 428,123	\$ 93,590
Other (Misc.)	\$ 254,489	\$ 406,459	\$ 151,970
Grants	\$ 1,612,968	\$ 2,169,364	\$ 556,396
Financing - Long Term Debt	\$ 825,000	\$ -	\$ (825,000)
Transfer From Reserves	\$ 5,574,573	\$ 5,163,810	\$ (410,763)
Transfer From Development Charges	\$ 816,991	\$ 1,123,451	\$ 306,460
Total Revenue	\$ 14,132,654	\$ 13,979,991	\$ (152,663)
Expenditures			
Operating Costs	\$ 5,253,130	\$ 5,495,557	\$ 242,427
Debt Charges (Principal and Interest)	\$ 702,626	\$ 492,443	\$ (210,183)
Salaries and Benefits	\$ 5,598,833	\$ 6,042,780	\$ 443,947
Transfers To Reserves	\$ 3,199,750	\$ 3,548,982	\$ 349,232
Total Operating Expenditures	\$ 14,754,339	\$ 15,579,762	\$ 825,423
Total Capital Expenditures	\$ 6,807,415	\$ 6,344,400	\$ (463,015)
Total Expenditures	\$ 21,561,754	\$ 21,924,162	\$ 362,408
Net Revenue Less Expenditures	\$ 7,429,100	\$ 7,944,171	\$ 515,071
Revenue From Growth Related Assessment	\$ -	\$ 146,378	\$ 146,378
	\$ 7,429,100	\$ 7,797,793	\$ 368,693
Infrastructure Renewal	\$ 275,000	\$ 280,000	\$ 5,000
Total Programs To Be Funded Through Taxation	\$ 7,704,100	\$ 8,077,793	\$ 373,693
Percent Increase in Programs to be Funded Through Taxation			4.85%

DEPARTMENT: General Government

CORE SERVICES:

Township Council:

As the governing body of the Township, it is the role of Council to:

- Carry out the duties of Council mandated by relevant legislation
- Represent the public and consider the well-being and interests of the municipality
- Maintain the financial integrity of the municipality
- Ensure accountability and transparency of the operations of the municipality
- Determine the services to be provided by the municipality

CAO/Human Resources:

The CAO is responsible for the general management of the municipality, including:

- Implementing strategic directions as approved by Council
- General management of the operations of the Township
- Management of Human Resources
- Management of Economic Development

Legislative Services (Clerk):

The role of the Director of Legislative Services (Clerk) includes:

- Fulfillment of the statutory responsibilities as set out in the *Ontario Municipal Act* and other provincial legislation
- Preparation of Council agendas, minutes, and by-laws
- Corporate records management
- Corporate communications including website maintenance
- Fulfillment of statutory responsibilities as set out in the *Municipal Elections Act*
- Management of by-law enforcement, licensing and permits
- Management of planning and land development

Treasury/Finance:

The Finance Department is responsible for the management of the financial resources of the Township, including:

- Fulfillment of the statutory responsibilities as set out in the *Ontario Municipal Act* and other provincial legislation
- Providing advice and recommendations to Council on all financial matters affecting the Township
- Corporate financial and procurement policies

TOWNSHIP OF GUELPH/ERAMOSIA
Department Summary
2023 Budget

- Financial services including:
 - development of the annual budget
 - financial management, accounting, and reporting
 - property tax billing and collection
 - assessment base management
 - cash and investment management
 - asset management and reporting
 - corporate payroll
 - annual audit

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The proposed General Government budget includes:

- Estimated 10% increase in insurance premiums for the Township, which is reflected throughout all departments
- Increase in wages and benefits to reflect inflation/cost of living increases, salary grid adjustments as well as legislative changes to the OMERS Pension Plan.

CAPITAL PROJECTS: The General Administration budget includes \$20,000 in capital spending including:

- \$20,000 to complete the development charges background study as required under the *Development Charges Act* to update the Township's Development Charges By-law which will expire in May 2023

These capital projects will be funded from reserves and grant funding.

**TOWNSHIP OF GUELPH/ERAMOSA
2023 Budget Change Summary**

General Government	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 16,150.00	\$ 19,050.00	\$ 2,900.00
Taxation - Other	\$ 144,500.00	\$ 142,400.00	\$ (2,100.00)
Penalty & Interest	\$ 320,300.00	\$ 413,000.00	\$ 92,700.00
Other (Misc.)	\$ 5,000.00	\$ 5,000.00	\$ -
Grants	\$ 546,200.00	\$ 472,200.00	\$ (74,000.00)
Financing - Long Term Debt	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 174,300.00	\$ -	\$ (174,300.00)
Transfer From Development Charges	\$ 31,500.00	\$ 20,000.00	\$ (11,500.00)
Total Revenue	\$ 1,237,950.00	\$ 1,071,650.00	\$ (166,300.00)
Expenditures			
Operating Costs	\$ 509,232.00	\$ 465,138.00	\$ (44,094.00)
Debt Charges (Principal and Interest)	\$ 95,810.00	\$ -	\$ (95,810.00)
Salaries and Benefits	\$ 1,325,811.00	\$ 1,414,510.00	\$ 88,699.00
Transfers To Reserves	\$ 80,000.00	\$ 80,000.00	\$ -
Total Expenditures	\$ 2,010,853.00	\$ 1,959,648.00	\$ (51,205.00)
Capital Expenditures	\$ 182,600.00	\$ 20,000.00	\$ (162,600.00)
Total Operating and Capital Expenditures	\$ 2,193,453.00	\$ 1,979,648.00	\$ (213,805.00)
Net Revenue Less Expenditures	\$ 955,503.00	\$ 907,998.00	\$ (47,505.00)

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Fund: 01 General						
1101 Council						
Revenue						
01-1101-3900	Transfer From Reserves	0.00	0.00	0.00		
Total Revenue		0.00	0.00	0.00		
Expense						
01-1101-4005	Advertising	1,500.00	2,344.96	0.00	1,500.00	
01-1101-4035	Communications	0.00	0.00	0.00		
01-1101-4060	Donations	22,000.00	20,100.00	0.00	22,000.00	
01-1101-4090	Fees - Legal	500.00	0.00	0.00	500.00	
01-1101-4100	Fees - Professional Other	2,500.00	0.00	0.00	2,500.00	
01-1101-4235	Mileage	5,000.00	919.68	0.00	3,000.00	
01-1101-4350	Salaries and Wages	143,760.00	134,516.13	0.00	155,058.00	
01-1101-4355	Salaries Benefits	11,700.00	9,363.25	0.00	12,188.00	
01-1101-4405	Seminars and Training	11,000.00	9,814.43	0.00	11,000.00	
01-1101-4430	Supplies and Services	11,000.00	3,663.69	0.00	11,000.00	
Total Expense		208,960.00	180,722.14	0.00	218,746.00	
Total 1101 Council		208,960.00	180,722.14	0.00	218,746.00	
1201 Administration						
Revenue						
01-1201-3010	Tax Rev - Supplementary Billing	-110,000.00	-753,467.88	0.00	-100,000.00	
01-1201-3040	Penalty and Interest	-264,000.00	-286,629.67	0.00	-288,000.00	
01-1201-3050	GIL - Hydro	-3,500.00	-4,710.95	0.00	-4,000.00	
01-1201-3052	GIL - Canada Post	-4,800.00	-7,975.16	0.00	-4,800.00	
01-1201-3056	GIL - Ontario Other	-8,000.00	-46,525.72	0.00	-21,500.00	
01-1201-3058	GIL - Railway	-16,000.00	-19,725.73	0.00	-10,000.00	
01-1201-3060	GIL - City of Guelph	-2,200.00	-3,637.83	0.00	-2,100.00	
01-1201-3100	OMPF Funding	-496,200.00	-496,200.00	0.00	-462,200.00	
01-1201-3105	Tax Certificates	-5,600.00	-6,555.00	0.00	-6,200.00	
01-1201-3110	Interest Income	-56,300.00	-249,781.76	0.00	-125,000.00	
01-1201-3111	Unrealized (Gain) Loss on Inve:	0.00	0.00	0.00		
01-1201-3115	Inquiry Letters	-2,600.00	-4,176.00	0.00	-4,000.00	
01-1201-3120	Administration Charges	-7,600.00	-8,159.94	0.00	-8,500.00	
01-1201-3125	Miscellaneous Revenue	-5,000.00	-1,097,134.94	0.00	-5,000.00	
01-1201-3130	Financing	0.00	0.00	0.00		
01-1201-3140	Burial Permit Fees	-100.00	0.00	0.00	-100.00	
01-1201-3150	Grants	-50,000.00	-50,000.00	0.00	-10,000.00	
01-1201-3175	Lottery Licenses	-250.00	-34.50	0.00	-250.00	
01-1201-3900	Transfer from Reserves	-174,300.00	-71,697.67	0.00		
01-1201-3920	Transfer From Development Ch	-31,500.00	-8,345.22	0.00	-20,000.00	
01-1201-3990	Gain on Disposal of Tangible C:	0.00	0.00	0.00		
Total Revenue		-1,237,950.00	-3,114,757.97	0.00	-1,071,650.00	

Expense

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-1201-4005	Advertising	4,500.00	1,851.28	0.00	4,000.00	
01-1201-4010	Bank Charges and Interest	6,000.00	4,870.08	0.00	6,000.00	
01-1201-4030	Cleaning	14,500.00	13,737.60	0.00	16,500.00	
01-1201-4035	Communications	16,000.00	14,779.64	0.00	16,000.00	
01-1201-4040	Computer Support	106,000.00	114,320.58	0.00	116,000.00	
01-1201-4045	Debenture Payments	95,810.00	95,803.29	0.00		
01-1201-4075	Fees - Audit	27,000.00	28,009.44	0.00	28,500.00	
01-1201-4080	Fees - Engineering	0.00	0.00	0.00		
01-1201-4090	Fees - Legal	15,000.00	6,016.10	0.00	15,000.00	
01-1201-4095	Fees - Planning	0.00	0.00	0.00		
01-1201-4100	Fees - Professional - Other	15,000.00	5,479.71	0.00	15,000.00	
01-1201-4145	Health & Safety	3,500.00	2,934.78	0.00	4,500.00	
01-1201-4150	Heating	3,000.00	2,309.84	0.00	3,650.00	
01-1201-4160	Hydro	12,500.00	9,111.89	0.00	12,000.00	
01-1201-4165	Insurance	81,584.00	85,577.80	0.00	94,140.00	
01-1201-4170	Insurance Claims	0.00	0.00	0.00		
01-1201-4175	Lease Payments	0.00	0.00	0.00		
01-1201-4220	Memberships and Dues	9,500.00	10,012.60	0.00	10,500.00	
01-1201-4235	Mileage	5,000.00	2,391.69	0.00	5,000.00	
01-1201-4240	Municipal Election	65,400.00	55,486.64	0.00		
01-1201-4250	Office Equipment	10,000.00	8,753.04	0.00	10,000.00	
01-1201-4285	Postage & Shipping	21,500.00	24,970.94	0.00	21,500.00	
01-1201-4290	Promotional Items	2,500.00	391.52	0.00	2,500.00	
01-1201-4305	Repairs & Maint - Building	18,500.00	14,166.09	0.00	18,500.00	
01-1201-4350	Salaries and Wages	882,215.00	776,582.78	0.00	944,500.00	
01-1201-4355	Salaries Benefits	288,136.00	259,700.47	0.00	302,764.00	
01-1201-4405	Seminars and Training	24,000.00	15,613.97	0.00	24,000.00	
01-1201-4410	Security Monitoring	500.00	127.00	0.00	160.00	
01-1201-4415	Service Agreements	21,000.00	19,288.77	0.00	21,000.00	
01-1201-4430	Supplies and Services	34,000.00	28,968.33	0.00	34,000.00	
01-1201-4440	Tax penalty/interest w/o's	2,500.00	8,702.44	0.00	2,500.00	
01-1201-4445	Tax Write-offs	40,000.00	317,495.63	0.00	35,000.00	
01-1201-4450	Telephone	11,250.00	10,579.94	0.00	13,000.00	
01-1201-4485	Weekly Water Sampling	450.00	391.72	0.00	450.00	
01-1201-4540	Transfers to Reserves	80,000.00	1,270,127.62	0.00	80,000.00	
01-1201-4590	Loss on Disposal of Tangible C:	0.00	0.00	0.00		
01-1201-4595	Amortization Expense	0.00	0.00	0.00		
01-1201-4599	Indirect Cost Transfer	-114,952.00	-84,511.50	0.00	-115,762.00	
Total Expense		1,801,893.00	3,124,041.72	0.00	1,740,902.00	
Total 1201 Administration		563,943.00	9,283.75	0.00	669,252.00	
1220 Capital Expenditures Administration						
Expense						
01-1220-5007	Capital - Computer Hardware ai	0.00	11,020.76	0.00		
01-1220-5010	Capital - Telephone System Up:	30,000.00	2,289.60	0.00		
01-1220-5013	Capital - Asset Management Pl:	75,000.00	33,152.96	0.00		
01-1220-5014	Capital - Development Charge l	35,000.00	9,128.77	0.00		
01-1220-5018	Capital - Salary Grid Review	24,000.00	16,383.36	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-1220-5022	Capital - Community Benefit Ch	0.00	0.00	0.00		
01-1220-5023	Emergency Response - COVID	0.00	0.00	0.00		
01-1220-5024	Capital - Online interactive Plan	0.00	0.00	0.00		
01-1220-5025	Capital - Folding/Inserting Mach	18,600.00	15,462.43	0.00		
01-1220-9999	Capital	0.00	0.00	0.00	20,000.00	
Total Expense		182,600.00	87,437.88	0.00	20,000.00	
Total 1220 Capital Expenditures Administration		182,600.00	87,437.88	0.00	20,000.00	
1301 Emergency Response - COVID 19						
Expense						
01-1301-4350	Salaries and Wages	0.00	4,871.25	0.00		
01-1301-4355	Salaries Benefits	0.00	572.10	0.00		
01-1301-4430	Supplies and Services	0.00	457.09	0.00		
Total Expense		0.00	5,900.44	0.00		
Total 1301 Emergency Response - COVID 19		0.00	5,900.44	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-1101	Council	208,960.00	180,722.14	0.00	218,746.00	
01-1201	Administration	563,943.00	9,283.75	0.00	669,252.00	
01-1220	Capital Expenditures Administration	182,600.00	87,437.88	0.00	20,000.00	
01-1301	Emergency Response - COVID 19	0.00	5,900.44	0.00		
Total Revenues:		-1,237,950.00	-3,114,757.97	0.00	-1,071,650.00	
Total Expenses:		2,193,453.00	3,398,102.18	0.00	1,979,648.00	
Report Net:		955,503.00	283,344.21	0.00	907,998.00	



TOWNSHIP OF GUELPH/ERAMOSIA
Capital Forecast
2023 Budget

Department: General Administration	Source of Financing							
	Total Cost	Grants	Development Charges	Reserves	Revenue	Debenture	Taxation	
2023 Capital Expenditures								
Development Charge Background Study and By-law Update 01-1220-5014	\$ 20,000.00		\$ 20,000.00					
Total	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	General Government - CAO/Finance				
Account Number:					
Project Name:	Development Charges Background Study and By-Law Update				
Project Category:					
Project Department Priority:					
Project Description:	Development Charges Background Study and By-Law Update				
Project Justification:	A Development Charges Background Study is required under the <i>Development Charges Act</i> in order to update the Development Charges By-Law which will expire on May 22, 2023. Work was initiated in 2022 with the development charges background study and by-law to be presented in 2023.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2022	2023	2024	2025	2026
Capital Purchases	\$ 15,000.00	\$ 20,000.00			
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 15,000.00	\$ 20,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve (General Administration Capital Reserve)					
Taxation					
Development Charges	\$ 15,000.00	\$ 20,000.00			
Total	\$ 15,000.00	\$ 20,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Linda Cheyne Submitted By					
November 26, 2022 Date Prepared					

DEPARTMENT: Fire Services**CORE SERVICES:**

- Responsible for protecting the life and property of residents from fire and life safety hazards through public education, fire prevention, code enforcement, emergency response, and emergency planning
- Ultimately responsible to Council of the Municipality for the delivery of fire protection services
- Public education/fire prevention through delivery of fire safety education programs in schools and at local events
- Fire Safety Standards and Code Enforcement and inspections and enforcement for compliance of the *Ontario Fire Code* under the *Fire Protection and Prevention Act*
- Conducting inspections on request and by complaint as well as regular inspections of targeted high-risk occupancies
- Responding to fires, motor vehicle collisions, public safety hazards, tiered medicals, and other requests for service
- Providing training to staff in compliance with the National Fire Protection Association - Professional Qualification Standards and other specialized training as required
- Fire Chief attends Emergency Operation Centre, acts as liaison with responding emergency response departments and assists on matters of procedure and mutual aid protocols

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The proposed Fire Protection budget includes:

- Additional funding to support contract service costs for fire protection services from the City of Guelph (new ten-year contract)

CAPITAL PROJECTS:

- Replacement of personal protective equipment that is near the end of its certification cycle
- Bi-annual program to replace pagers
- Replacement of radios as support for our current radios will be discontinued in mid-2023
- Storage solution at the Fire Hall

DEPARTMENT: Building

CORE SERVICES:

- Administration and enforcement of the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/alterd including plumbing, heating and life/safety systems comply with the requirements regulated by the *Building Code*
- Administrate and enforce the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all newly installed and/or renovated/alterd private sanitary sewage systems comply with the technical requirements regulated by the *Building Code*
- Ensure existing private sanitary sewage systems are maintained and operated in accordance with the *Building Code Act* and in accordance with the basis on which the construction and use of the sewage system was approved or required under the *Building Code Act* or predecessor legislation and the requirements of the manufacturer of the sewage system
- Conduct mandatory inspections regulated by the *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/alterd including plumbing, heating and life/safety systems are installed in compliance with the construction plans, specifications, and technical requirements of the *Ontario Building Code*
- Implement and maintain a mandatory Sewage Maintenance Inspection Program for private septic systems located on properties within the Source Water Protection areas, as per the regulations in the *Ontario Building Code Act* and *Ontario Building Code*
- Provide customer service to owners, applicants, contractors, and patrons of the Township in relation to the requirements of the *Ontario Building Code* and/or with respect to Township By-Laws (Demolition Security Deposit, Private Swimming Pool Fence, and Site Alterations)
- Liaise with other municipal departments, committees, and outside agencies to ensure that “applicable law” is complied with throughout the construction process such as planning - for zoning information, engineering - for lot grading and site plan agreements, fire - for fire safety, Heritage Committee - heritage buildings, Conservation Authorities - flood plain and erosion control, Ministry of Agriculture - agricultural buildings and Health Department - food facilities
- Maintain monthly statistics and report to Statistics Canada, Canada Mortgage & Housing Corporation Permit Report, Tarion (New Home Warranty) Report, and Finance Development Fees Report

BUDGET HIGHLIGHTS:

CAPITAL PROJECTS: The Building Department is undertaking a joint capital project with the Planning Department to complete a Development Fees Review Study.

DEPARTMENT: By-Law Enforcement

CORE SERVICES:

- Investigate and track complaints and complaint areas and manage files to completion
- Inspect properties to determine compliance with all municipal by-laws, including the Municipality's Zoning By-law and Property Standards By-law
- Provide information and educate the public on by-law matters in person, over the telephone, through correspondence and through enforcement public awareness initiatives such as parking safety awareness for schools and community organizations
- Liaise with community groups such as Ontario Provincial Police, Upper Grand District School Board, Wellington Catholic District School Board, and other external entities
- Conduct investigations and enter private dwellings and units to inspect for property standards violations. Provide enforcement of vital services in dwelling units, including heat, hydro, water, hot water, gas, and steam
- Ascertain the legal status of accessory dwelling units and provide legal non-conforming status where appropriate: lodging houses, group homes, accessory structure setbacks and sizes, driveway widening, illegal business use, trailer and equipment storage, and outside storage
- Direct Township contractors regarding cutting of excessive growth or removal of refuse from required areas. Inspect contractor work when completed
- Seek out and obtain witness statements and caution statements from the accused on investigative matters
- Conduct investigation into municipal by-law infractions regarding refuse and debris, anti-fortification, grass and weeds, boulevard maintenance, encroachment, highway obstruction, municipal numbering, and pool fence inspections etc.
- Present evidence in court/hearings, on a regular basis as the Officer in Charge (OIC) and/or as a witness in supporting evidence to other officers, including any other enforcement agency
- Prepare all necessary documentation including submitting evidence pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), common law practices, and any other applicable legislation for prosecution
- Follow up on investigations within established standards and issue tickets, Orders to Comply, summons, and lay charges in accordance with the *Provincial Offences Act*
- Attend and provide evidence at Property Standards Committee appeals
- Research, compose, amend, and provide input into municipal By-laws and present to Council
- Act as the lead contact with the Ministry of the Attorney General in seeking approval of set fines associated with By-laws

BUDGET HIGHLIGHTS:

CAPITAL PROJECTS: The By-Law department is proposing that a vehicle be purchased in 2023 for the By-Law Enforcement & Property Standards Officer's use.

TOWNSHIP OF GUELPH/ERAMOSA
2023 Budget Change Summary

Protection to Persons and Property	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 656,272.00	\$ 506,430.00	\$ (149,842.00)
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc.)	\$ 39,530.00	\$ 104,000.00	\$ 64,470.00
Grants	\$ -	\$ -	\$ -
Long Term Debt Financing	\$ 825,000.00	\$ -	\$ (825,000.00)
Transfer From Reserves	\$ 435,529.00	\$ 413,809.00	\$ (21,720.00)
Transfer From Development Charges	\$ 121,286.00	\$ 110,000.00	\$ (11,286.00)
Total Revenue	\$ 2,077,617.00	\$ 1,134,239.00	\$ (943,378.00)
Expenditures			
Operating Costs	\$ 1,125,174.00	\$ 1,239,686.00	\$ 114,512.00
Debt Charges (Principal and Interest)	\$ 38,886.00	\$ 148,187.00	\$ 109,301.00
Salaries and Benefits	\$ 789,403.00	\$ 860,748.00	\$ 71,345.00
Transfers To Reserves	\$ 405,835.00	\$ 355,900.00	\$ (49,935.00)
Total Expenditures	\$ 2,359,298.00	\$ 2,604,521.00	\$ 245,223.00
Capital Expenditures	\$ 1,381,815.00	\$ 408,375.00	\$ (973,440.00)
Total Operating and Capital Expenditures	\$ 3,741,113.00	\$ 3,012,896.00	\$ (728,217.00)
Total Revenue Less Expenditure	\$ 1,663,496.00	\$ 1,878,657.00	\$ 215,161.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Fund: 01 General						
2101 Fire Protection						
Revenue						
01-2101-3125	Miscellaneous Revenue	-10,000.00	-8,650.00	0.00	-10,000.00	
01-2101-3130	Financing	-825,000.00	-825,000.00	0.00		
01-2101-3150	Grants	0.00	0.00	0.00		
01-2101-3200	Fire Calls/Reports	-20,000.00	-4,609.00	0.00	-20,000.00	
01-2101-3600	Rental Income	-19,800.00	-16,500.00	0.00	-21,780.00	
01-2101-3800	Deferred Capital Financing	0.00	0.00	0.00		
01-2101-3900	Transfer from Reserves	-435,529.00	-348,541.68	0.00	-231,000.00	
01-2101-3920	Transfer from Development Chg	-121,286.00	-137,944.00	0.00	-110,000.00	
01-2101-3990	Gain on Disposal of Tangible C:	0.00	0.00	0.00		
Total Revenue		-1,431,615.00	-1,341,244.68	0.00	-392,780.00	
Expense						
01-2101-4005	Advertising	1,500.00	1,527.59	0.00	1,500.00	
01-2101-4030	Cleaning	4,000.00	3,561.60	0.00	4,500.00	
01-2101-4035	Communications	18,000.00	13,910.91	0.00	19,000.00	
01-2101-4040	Computer Support	4,000.00	4,847.15	0.00	5,100.00	
01-2101-4045	Debenture Payments	38,886.00	53,179.12	0.00	148,187.00	
01-2101-4085	Fees - Fire Protection	479,000.00	442,706.90	0.00	530,210.00	
01-2101-4090	Fees - Legal	1,000.00	5,768.60	0.00	5,000.00	
01-2101-4105	Fire Prevention	7,000.00	7,998.22	0.00	7,000.00	
01-2101-4145	Health & Safety	1,000.00	0.00	0.00		
01-2101-4150	Heating	5,500.00	4,800.59	0.00	6,025.00	
01-2101-4160	Hydro	15,000.00	7,906.70	0.00	15,000.00	
01-2101-4165	Insurance	62,732.00	65,705.00	0.00	72,275.00	
01-2101-4200	Licenses	500.00	0.00	0.00		
01-2101-4220	Memberships and Dues	2,300.00	1,002.79	0.00	1,800.00	
01-2101-4235	Mileage	500.00	0.00	0.00		
01-2101-4285	Postage & Shipping	800.00	51.58	0.00	200.00	
01-2101-4302	Recruit Hiring/Retention	2,000.00	0.00	0.00		
01-2101-4305	Repairs & Maint - Building	20,000.00	22,393.85	0.00	22,000.00	
01-2101-4310	Repairs & Maint - Equipment	25,000.00	8,756.94	0.00	25,000.00	
01-2101-4350	Salaries and Wages	310,800.00	285,037.93	0.00	324,140.00	
01-2101-4355	Salaries Benefits	43,765.00	35,040.57	0.00	42,138.00	
01-2101-4405	Seminars and Training	8,000.00	3,422.21	0.00	8,000.00	
01-2101-4410	Security Monitoring	500.00	253.80	0.00	350.00	
01-2101-4415	Service Agreements	2,000.00	2,203.32	0.00	2,500.00	
01-2101-4430	Supplies and Services	15,000.00	9,838.71	0.00	15,000.00	
01-2101-4450	Telephone	3,200.00	2,868.94	0.00	3,200.00	
01-2101-4452	Tools/Misc Equipment	5,000.00	3,968.90	0.00	5,000.00	
01-2101-4460	Uniforms	9,000.00	402.88	0.00	10,000.00	
01-2101-4463	Utilities	4,350.00	1,049.40	0.00	3,000.00	
01-2101-4465	Vehicle Gas & Oil	10,500.00	10,831.53	0.00	13,000.00	
01-2101-4520	Transfer to Equipment Reserve:	240,000.00	240,000.00	0.00	250,000.00	
01-2101-4540	Transfer to Reserves	15,000.00	15,000.00	0.00	15,000.00	
01-2101-4550	Transfer to Unfunded Capital	0.00	0.00	0.00		
01-2101-4590	Loss on Disposal of Tangible C:	0.00	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-2101-4595	Amortization Expense	0.00	0.00	0.00		
Total Expense		1,355,833.00	1,254,035.73	0.00	1,554,125.00	
Total 2101 Fire Protection		-75,782.00	-87,208.95	0.00	1,161,345.00	
2120 Capital Expenditures Fire Protection						
Expense						
01-2120-6003	Capital - Bunker Gear	75,000.00	13,170.68	0.00		
01-2120-6016	Capital - Portable Radios	5,000.00	0.00	0.00		
01-2120-6017	Capital - Command Vehicle	0.00	0.00	0.00		
01-2120-6028	Capital - Fire Truck Tanker	0.00	0.00	0.00		
01-2120-6029	Capital - Pagers	0.00	0.00	0.00		
01-2120-6030	Capital - Edispatch Program	3,500.00	0.00	0.00		
01-2120-6032	Capital - Mobile Data Unit	0.00	0.00	0.00		
01-2120-6033	Capital - Central Dispatching	0.00	0.00	0.00		
01-2120-6034	Capital - Compressor	0.00	0.00	0.00		
01-2120-6035	Capital - Fire Master Plan	0.00	0.00	0.00		
01-2120-6036	Capital - Pumper Truck (Replac	0.00	0.00	0.00		
01-2120-6037	Capital - Emergency Reporting	0.00	0.00	0.00		
01-2120-6038	Capital - Fibre Optic Internet St	0.00	0.00	0.00		
01-2120-6039	Capital - Aerial Truck	1,298,315.00	1,298,315.14	0.00		
01-2120-9999	Capital	0.00	0.00	0.00	341,000.00	
Total Expense		1,381,815.00	1,311,485.82	0.00	341,000.00	
Total 2120 Capital Expenditures Fire Protection		1,381,815.00	1,311,485.82	0.00	341,000.00	
2301 Building Department						
Revenue						
01-2301-3125	Miscellaneous Revenue	-5,030.00	-16,139.22	0.00	-81,500.00	
01-2301-3210	Building Permits	-579,605.00	-252,409.47	0.00	-414,300.00	
01-2301-3215	Septic System Compliance	-701.00	-190.00	0.00	-750.00	
01-2301-3220	Septic System Application	-19,666.00	-18,190.00	0.00	-21,600.00	
01-2301-3900	Transfer from Reserves	0.00	-181,374.25	0.00	-141,809.00	
01-2301-3990	Gain on Disposal of Tangible C:	0.00	0.00	0.00		
Total Revenue		-605,002.00	-468,302.94	0.00	-659,959.00	
Expense						
01-2301-4005	Advertising	1,000.00	0.00	0.00	1,000.00	
01-2301-4035	Communications	1,000.00	1,132.51	0.00	1,500.00	
01-2301-4040	Computer Support	24,000.00	21,364.33	0.00	25,500.00	
01-2301-4090	Fees - Legal	2,000.00	3,671.58	0.00	5,000.00	
01-2301-4095	Fees - Planning	500.00	0.00	0.00		
01-2301-4110	Fleet	4,000.00	3,029.23	0.00	5,000.00	
01-2301-4165	Insurance	12,885.00	13,483.00	0.00	14,830.00	
01-2301-4170	Insurance Claims	0.00	2,805.03	0.00	3,000.00	
01-2301-4175	Lease Payments	0.00	0.00	0.00		
01-2301-4220	Memberships and Dues	3,000.00	1,884.80	0.00	2,300.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-2???-??? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-2301-4235	Mileage	1,000.00	100.04	0.00	1,000.00	
01-2301-4245	Contracted Services	5,000.00	2,197.40	0.00	30,000.00	
01-2301-4350	Salaries and Wages	245,000.00	234,445.22	0.00	280,579.00	
01-2301-4355	Salaries Benefits	74,000.00	68,616.04	0.00	92,275.00	
01-2301-4405	Seminars and Training	6,000.00	1,198.99	0.00	6,000.00	
01-2301-4430	Supplies and Services	6,000.00	2,768.58	0.00	6,000.00	
01-2301-4450	Telephone	200.00	84.88	0.00	200.00	
01-2301-4540	Transfers to Reserves	148,335.00	63,570.00	0.00	88,400.00	
01-2301-4590	Loss on Disposal of Tangible C:	0.00	0.00	0.00		
01-2301-4595	Amortization Expense	0.00	0.00	0.00		
01-2301-4599	Indirect Cost Transfer	71,082.00	53,311.50	0.00	71,000.00	
Total Expense		605,002.00	473,663.13	0.00	633,584.00	
Total 2301 Building Department		0.00	5,360.19	0.00	-26,375.00	
2320 Capital Expenditures - Building Department						
Expense						
01-2320-6005	Capital - Vehicle Purchase	0.00	0.00	0.00		
01-2320-6006	Capital - DAAP User Fee Revie	0.00	0.00	0.00	26,375.00	
01-2320-9999	Capital	0.00	0.00	0.00		
Total Expense		0.00	0.00	0.00	26,375.00	
Total 2320 Capital Expenditures - Building Department		0.00	0.00	0.00	26,375.00	
2401 By-law Enforcement/Property Standards						
Revenue						
01-2401-3125	Miscellaneous Revenue	-12,000.00	-34,179.91	0.00	-12,000.00	
01-2401-3900	Transfer from Reserves	0.00	0.00	0.00	-41,000.00	
Total Revenue		-12,000.00	-34,179.91	0.00	-53,000.00	
Expense						
01-2401-4035	Communications	650.00	859.94	0.00	950.00	
01-2401-4090	Fees - Legal	4,000.00	9,602.93	0.00	9,500.00	
01-2401-4165	Insurance	0.00	0.00	0.00	1,500.00	
01-2401-4220	Memberships and Dues	350.00	353.76	0.00	375.00	
01-2401-4235	Mileage	3,500.00	2,314.56	0.00		
01-2401-4350	Salaries and Wages	87,288.00	79,578.60	0.00	91,652.00	
01-2401-4355	Salaries Benefits	28,400.00	25,741.85	0.00	29,814.00	
01-2401-4405	Seminars and Training	1,500.00	460.00	0.00	1,500.00	
01-2401-4430	Supplies and Services	1,500.00	3,131.66	0.00	4,200.00	
01-2401-4450	Telephone	50.00	6.59	0.00	50.00	
01-2401-4465	Vehicle Gas & Oil	0.00	1,538.44	0.00	1,730.00	
Total Expense		127,238.00	123,588.33	0.00	141,271.00	
Total 2401 By-law Enforcement/Property Standards		115,238.00	89,408.42	0.00	88,271.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
2420 Capital Expenditures - By-Law						
Expense						
01-2420-9999	Capital	0.00	0.00	0.00	41,000.00	
Total Expense		0.00	0.00	0.00	41,000.00	
Total 2420 Capital Expenditures - By-Law		0.00	0.00	0.00	41,000.00	
2501 Canine Control						
Revenue						
01-2501-3125	Miscellaneous Revenue	-1,000.00	-295.00	0.00	-500.00	
01-2501-3180	Dog Licences	-26,500.00	-25,620.39	0.00	-26,500.00	
Total Revenue		-27,500.00	-25,915.39	0.00	-27,000.00	
Expense						
01-2501-4245	Contracted Services	86,750.00	73,151.70	0.00	86,750.00	
01-2501-4350	Salaries and Wages	0.00	0.00	0.00		
01-2501-4430	Supplies & Services	4,000.00	339.75	0.00	2,500.00	
Total Expense		90,750.00	73,491.45	0.00	89,250.00	
Total 2501 Canine Control		63,250.00	47,576.06	0.00	62,250.00	
2601 Livestock						
Revenue						
01-2601-3185	Livestock Claims	-1,500.00	0.00	0.00	-1,500.00	
Total Revenue		-1,500.00	0.00	0.00	-1,500.00	
Expense						
01-2601-4090	Fees - Legal	0.00	0.00	0.00		
01-2601-4205	Livestock Claims	1,260.00	0.00	0.00	1,250.00	
01-2601-4350	Salaries and Wages	150.00	0.00	0.00	150.00	
01-2601-4430	Supplies and Services	110.00	0.00	0.00	110.00	
Total Expense		1,520.00	0.00	0.00	1,510.00	
Total 2601 Livestock		20.00	0.00	0.00	10.00	
2801 GRCA						
Expense						
01-2801-4180	Levies	175,955.00	176,486.00	0.00	181,781.00	
Total Expense		175,955.00	176,486.00	0.00	181,781.00	
Total 2801 GRCA		175,955.00	176,486.00	0.00	181,781.00	
2901 Emergency Measures Program						
Expense						

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-2901-4035	Communications	0.00	0.00	0.00		
01-2901-4235	Mileage	0.00	0.00	0.00		
01-2901-4430	Supplies and Services	500.00	254.82	0.00	500.00	
01-2901-4540	Transfers to Reserves	2,500.00	2,500.00	0.00	2,500.00	
Total Expense		3,000.00	2,754.82	0.00	3,000.00	
Total 2901 Emergency Measures Program		3,000.00	2,754.82	0.00	3,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-2101	Fire Protection	-75,782.00	-87,208.95	0.00	1,161,345.00	
01-2120	Capital Expenditures Fire Protection	1,381,815.00	1,311,485.82	0.00	341,000.00	
01-2301	Building Department	0.00	5,360.19	0.00	-26,375.00	
01-2320	Capital Expenditures - Building Department	0.00	0.00	0.00	26,375.00	
01-2401	By-law Enforcement/Property Standards	115,238.00	89,408.42	0.00	88,271.00	
01-2420	Capital Expenditures - By-Law	0.00	0.00	0.00	41,000.00	
01-2501	Canine Control	63,250.00	47,576.06	0.00	62,250.00	
01-2601	Livestock	20.00	0.00	0.00	10.00	
01-2801	GRCA	175,955.00	176,486.00	0.00	181,781.00	
01-2901	Emergency Measures Program	3,000.00	2,754.82	0.00	3,000.00	
Total Revenues:		-2,077,617.00	-1,869,642.92	0.00	-1,134,239.00	
Total Expenses:		3,741,113.00	3,415,505.28	0.00	3,012,896.00	
Report Net:		1,663,496.00	1,545,862.36	0.00	1,878,657.00	



TOWNSHIP OF GUELPH/ERAMOSIA
Capital Forecast
2023 Budget

Department: Protection Services	Source of Financing							
	Total Cost	Grants	Development Charges	Reserves	Revenue	Debtenture	Taxation	
2023 Capital Expenditures								
Fire Department								
Firefighter Bunker Gear and Protective Equipment 01-2120-6003	\$ 150,000.00			\$ 150,000.00				
Partial Mezzanine Construction at Fire Hall for Storage Space 01-2120-6040	\$ 110,000.00		\$ 110,000.00					
Radio Replacement 01-2120-6016	\$ 76,000.00			\$ 76,000.00				
Pagers 01-2120-6029	\$ 5,000.00			\$ 5,000.00				
Total - Fire Department	\$ 341,000.00	\$ -	\$ 110,000.00	\$ 231,000.00	\$ -	\$ -	\$ -	\$ -
Building Department								
Development Fees Review Study: Building Share (costs shared with Planning) 01-2320-6006	\$ 26,375.00			\$ 26,375.00				
Total - Building Department	\$ 26,375.00	\$ -	\$ -	\$ 26,375.00	\$ -	\$ -	\$ -	\$ -
By-law Enforcement								
New Fleet Vehicle - Hybrid Pick-up Truck 01-2420-6000	\$ 41,000.00			\$ 41,000.00				
Total - By-law Enforcement	\$ 41,000.00	\$ -	\$ -	\$ 41,000.00	\$ -	\$ -	\$ -	\$ -
Total	\$ 408,375.00	\$ -	\$ 110,000.00	\$ 298,375.00	\$ -	\$ -	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Fire Protection Services				
Account Number:					
Project Name:	Bunker Gear and Protective Equipment				
Project Category:	Equipment				
Project Department Priority:	High				
Project Description:	Life cycle replacement of firefighter bunker gear and protective equipment				
Project Justification:	The majority of our personal protective equipment (PPE) is close to its expiry date and needs to be replaced, as per NFPA requirements. We are requesting funds to outfit all 40 members of the Fire Department with PPE. The existing bunker gear can be kept as a backup set to be used when contaminated gear needs to be sent out for decontamination, a process which can take up to five days.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 150,000.00				
Sub-Contracting					
Professional Fees - Other					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 150,000.00				
Taxation					
Other					
Total	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Jim Petrik Submitted By					
November 9, 2022 Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Fire Protection Services				
Account Number:					
Project Name:	Mezzanine Construction for Storage Space				
Project Category:	Facility Upgrade				
Project Department Priority:	High				
Project Description:	Construction of partial mezzanine at the fire hall to be used as storage space for bunker gear and training props				
Project Justification:	With the purchase of new bunker gear, we require a storage solution for the bunker gear that is being replaced. NFPA regulations require two sets of gear for each firefighter in case one set gets contaminated. In addition, the new NFPA certification requirements have mandated training and certification in a number of specialty rescues and fire suppression activities resulting in an increase of training props and gear. We originally had envisioned the construction of an external building for storage, with an approximate cost of \$425,000. However, we have determined that a partial mezzanine on the northeast corner of the fire hall will suit our needs, at a significantly lower cost.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 110,000.00				
Sub-Contracting					
Professional Fees - Other					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Development Charges	\$ 110,000.00				
Other					
Total	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Jim Petrik					
Submitted By					
November 9, 2022					
Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Fire Protection Services				
Account Number:					
Project Name:	Radio Replacement				
Project Category:	Communication Equipment				
Project Department Priority:	High				
Project Description:	Radio replacements compatible with County-wide communications upgrade				
Project Justification:	The radios we have been using are now obsolete and the communications upgrade that has occurred county-wide means that as of mid-2023, our radios will no longer work. We request funds to replace our portable and truck-mounted radios so that we can continue our essential communications at emergency incidents.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 76,000.00				
Sub-Contracting					
Professional Fees - Other					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 76,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 76,000.00				
Taxation					
Other					
Total	\$ 76,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
<hr/> Submitted By: <u>Jim Petrik</u>					
<hr/> Date Prepared: <u>November 9, 2022</u>					

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS	
Department:	Fire Protection Services
Account Number:	
Project Name:	Pagers
Project Category:	Communication Equipment
Project Department Priority:	High
Project Description:	Life cycle replacement of pagers
Project Justification:	Our pagers are the main tool used for notification of an emergency call. The pagers require repair and replacement on a somewhat predictable schedule and we allocate \$5,000 every other year to cover these costs.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 5,000.00				
Sub-Contracting					
Professional Fees - Other					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 5,000.00				
Taxation					
Other					
Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS

Estimated Completion Date: 2023

New Operating Costs Per Year:

Amount:

Jim Petrik
 Submitted By

November 9, 2022
 Date Prepared

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Building and Planning				
Project Name:	Development Fees Review Study				
Project Category:					
Project Department Priority:	High				
Project Description:	Development Fees Review Study				
Project Justification:	Statutory authority to impose fees for the purposes of processing planning applications and building permit applications is provided through the <i>Planning Act</i> , <i>Building Code Act</i> and <i>Municipal Act</i> . Legislation indicates that fees may be designed to recover the anticipated cost of processing each type of application. Costs for this project are to be split between the Building and Planning Departments as outlined below.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases: Building Department	\$ 26,375.00				
Capital Purchases: Planning Department	\$ 3,625.00				
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve: Building Department	\$ 26,375.00				
Taxation	\$ 3,625.00				
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Linda Cheyne Submitted By					
November 28, 2022 Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS	
Department:	Legislative Services
Account Number:	
Project Name:	New By-law Enforcement Fleet Vehicle (Pick-Up Truck - Hybrid)
Project Category:	By-law Enforcement
Project Department Priority:	High
Project Description:	To Purchase a new Fleet Vehicle for the By-Law Enforcement Department
Project Justification:	Staff are looking to purchase a new fleet vehicle for the exclusive use of the By-law Enforcement Department. The department does not currently have a vehicle, and staff have been subject to the use of personal vehicles and borrowing other department vehicles. The purchase of a new By-law Enforcement fleet vehicle will eliminate the challenges faced by staff with the use of a personal vehicle, provide a more professional appearance, ensure staff safety and meet the ever-growing demand for service in a cost-effective and fiscally responsible manner.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 40,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 1,000.00				
Total	\$ 41,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 41,000.00				
Other					
Total	\$ 41,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
New Operating Costs Per Year:	Amount
Fuel	\$ 1,500.00
Maintenance	\$ 230.00
Insurance	?
Total Operating Costs	<u>\$ 1,730.00</u>

Ivan Lunevski	Amanda Knight
Submitted By	Department Head
October 1, 2022	
Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
New Staff Justification Memo
2023 Budget**

NEW STAFF DETAILS	
Department:	Building Department
New Position Title:	Building Co-op Student
Status:	New Position
Number of Positions:	One
Requested Hire Date:	June/July 2023
COST OF HIRING	
Operating Budget Costs	
Annual Costs	Partial Year Costs
Annual Salary:	Partial Year Salary: \$ 11,961.60
Annual Benefit Costs:	Partial Year Benefit Costs:
Total <u>\$ -</u>	Total <u>\$ 11,961.60</u>
Other Operating Costs:	
Uniforms/Clothing Allowance:	
Work Boots:	
Safety Equipment:	
Handheld GPS:	
Association Dues:	
Advertising:	
Mileage:	
Training:	\$ 300.00 Provide 2 BCIN Exams
Other:	
Total <u>\$ 300.00</u>	
Capital Budget Costs	
Vehicle:	
Renovations:	
Computer:	1800
Workstation:	
Telephone:	
Other:	
Total <u>\$ 1,800.00</u>	
Total Costs	
Operating Costs:	\$ 12,261.60
Total Capital Costs:	\$ 1,800.00
TOTAL COSTS:	<u>\$ 14,061.60</u>

**TOWNSHIP OF GUELPH/ERAMOSIA
New Staff Justification Memo
2023 Budget**

FUNDING SOURCE
Building Permit Revenue
JUSTIFICATION
<p>The Building Department is expected to continue to see an increasing volume of residential type permits. Since 2020, residential permits including additions, renovations, small detached garages, accessory apartments, and deck permits have steadily been increasing. It is expected that we will continue to see this rise, as more flexibility within our zoning by-law is permitting additional dwelling units on properties. Smaller residential type permits create a big work load on a small building department, as the inspector position is intended to keep up with the demand of inspections and bigger type permits. The intention of the co-op building department position is to assist in those smaller type residential permits. In the past, this position would be filled by a Construction Engineering Technologist student who possesses the ability to interpret residential building plans and navigate through the Building Code to ensure compliance. The candidate would be able to assist in reviewing residential plans to a point of near completion, where senior staff can review for issuance of the permit. This position has also been a great learning opportunity for students, as they get a lot of exposure to how a building department and municipality works. The Building Official industry is experiencing a lack of enrollment, and the intention of this position is not only to help serve our municipality and department, but also assist the Building Official industry in trying to introduce new recruits into a career that is experiencing more retirement.</p>

DEPARTMENT: Public Works**CORPORATE RESPONSIBILITIES:**

- Ensures that the Township's municipal infrastructure such as roads, bridges, sidewalks, water and wastewater systems, and storm water conveyance and treatment facilities are maintained and designed for the appropriate service and protection of the public and meet the Township's standards and good engineering practices
- Project management of major infrastructure projects
- Coordinate special engineering studies required to determine servicing requirements such as sewage flow monitoring, potable water storage and conveyance, road needs studies, biennial structures inspection, environmental assessments, and storm water management monitoring programs

DEPARTMENT: Transportation – Roads**CORE SERVICES:**

- Tasks include but are not limited to:
 - road surface maintenance
 - storm sewer/catch basin maintenance/repair
 - road closures
 - line painting
 - street sweeping, ditching, and roadside maintenance (grass cutting and brushing)
 - snow removal
 - tree maintenance on Township property
 - noxious weed control
 - collection of illegal dumping
 - entrance permits and inspections
 - road occupancy permits
 - roads facility maintenance
 - curb cutting
 - traffic signs maintenance/repair
- Responsible for the routine, preventative maintenance and safety inspections of Township owned vehicles and related equipment as well as monitoring fuel consumption and recommending vehicle replacements
- Responsible for weekly/monthly road patrols for regulatory compliance and maintenance records
- Responding to resident requests and emergency situations
- Preparing and administering the engineering component of the Development Charge By-law
- Coordinating or undertaking approvals for temporary road closures for special events and construction
- Reviewing traffic warrants and parking issues on existing streets

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The roads administration operating budget includes:

- Increases in spending over 2022 budget amounts for fleet, insurance, equipment, wages, and sweeping
 - All increases are primarily resulting from cost-of-living increases
 - Increases in fleet and equipment are directly resulting from over 50% increases in fuel prices for operating pick ups, plow trucks, and other heavy equipment used in day-to-day operations

CAPITAL PROJECTS: The 2023 Public Works Department capital budget includes projects totalling \$3,459,000. Roads Department projects include the following:

- Resurfacing projects: Fourth Line (Highway 7 to Wellington Rd 124) and Guelph-Nichol Townline (Highway 6 to Jones Baseline)
- Asphalt maintenance projects: reapplication of micro-surfacing on Seventh Line from Wellington Road 50 to Wellington Road 29, Sideroad 20 from Fifth Line to Sixth Line and Sixth Line East from Wellington Road 51 to Sideroad 14
- Surfacing Projects: hot mix paving of Albert Street
- Bridge/Culvert Projects: repair approach settlements at Bridge 082 on York Street in Eden Mills and complete detailed design for two bridges on Seventh Line
- Fleet related: single axle plow/sander replacement, pick-up replacement, and a new growth-related fleet vehicle (pick-up)

Transportation Services	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ -	\$ -	\$ -
Taxation - Other	\$ 84,559.00	\$ 85,000.00	\$ 441.00
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc.)	\$ 62,500.00	\$ 90,000.00	\$ 27,500.00
Grants	\$ 852,755.00	\$ 1,206,536.00	\$ 353,781.00
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 3,438,557.00	\$ 3,409,000.00	\$ (29,557.00)
Transfer From Development Charges	\$ 38,000.00	\$ 50,000.00	\$ 12,000.00
Total Revenue	\$ 4,476,371.00	\$ 4,840,536.00	\$ 364,165.00
Expenditures			
Operating Costs	\$ 1,335,878.00	\$ 1,417,820.00	\$ 81,942.00
Debt Charges (Principal and Interest)	\$ 292,421.00	\$ 68,748.00	\$ (223,673.00)
Salaries and Benefits	\$ 1,355,000.00	\$ 1,472,300.00	\$ 117,300.00
Transfers To Reserves	\$ 1,560,755.00	\$ 1,945,736.00	\$ 384,981.00
Total Expenditures	\$ 4,544,054.00	\$ 4,904,604.00	\$ 360,550.00
Capital Expenditures	\$ 3,253,000.00	\$ 3,459,000.00	\$ 206,000.00
Total Operating and Capital Expenditures	\$ 7,797,054.00	\$ 8,363,604.00	\$ 566,550.00
Total Revenue Less Expenditure	\$ 3,320,683.00	\$ 3,523,068.00	\$ 202,385.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Fund: 01 General						
3101 Roads Administration						
Revenue						
01-3101-3125	Miscellaneous Revenue	-62,500.00	-114,082.64	0.00	-90,000.00	_____
01-3101-3130	Financing	0.00	0.00	0.00		_____
01-3101-3150	Grants	-852,755.00	-1,326,660.58	0.00	-1,206,536.00	_____
01-3101-3225	Tax Revenue - Infrastructure Re	-275,000.00	-279,103.26	0.00		_____
01-3101-3900	Transfer from Reserves	-3,438,557.00	-1,886,747.80	0.00	-3,409,000.00	_____
01-3101-3920	Transfer from Development Chg	-38,000.00	0.00	0.00	-50,000.00	_____
01-3101-3990	Gain on Disposal of Tangible C:	0.00	0.00	0.00		_____
Total Revenue		-4,666,812.00	-3,606,594.28	0.00	-4,755,536.00	_____
Expense						
01-3101-4005	Advertising	3,000.00	5,644.52	0.00	3,000.00	_____
01-3101-4015	Bridges & Culverts	37,000.00	23,038.45	0.00	37,000.00	_____
01-3101-4025	Catch Basins	12,000.00	0.00	0.00	12,000.00	_____
01-3101-4035	Communications	5,000.00	4,587.75	0.00	5,000.00	_____
01-3101-4040	Computer Support	1,000.00	3,116.61	0.00	1,000.00	_____
01-3101-4045	Debenture Payment	292,421.00	292,405.00	0.00	68,748.00	_____
01-3101-4050	Debris Pick Up	500.00	36.00	0.00	500.00	_____
01-3101-4055	Ditching	20,000.00	11,237.09	0.00	20,000.00	_____
01-3101-4065	Dust Control	45,000.00	53,079.38	0.00	56,000.00	_____
01-3101-4070	Equipment Rental	3,000.00	3,251.81	0.00	3,000.00	_____
01-3101-4080	Fees - Engineering	20,000.00	14,692.25	0.00	20,000.00	_____
01-3101-4090	Fees - Legal	3,000.00	5,851.41	0.00	3,000.00	_____
01-3101-4095	Fees - Planning	500.00	0.00	0.00	500.00	_____
01-3101-4110	Fleet	160,000.00	210,289.41	0.00	220,000.00	_____
01-3101-4125	Garbage Disposals	6,000.00	5,285.11	0.00	5,000.00	_____
01-3101-4135	Grass Mowing	11,200.00	14,526.00	0.00	7,000.00	_____
01-3101-4150	Heating	9,000.00	6,064.31	0.00	9,000.00	_____
01-3101-4160	Hydro	9,000.00	7,370.38	0.00	9,000.00	_____
01-3101-4165	Insurance	146,099.00	153,035.00	0.00	170,000.00	_____
01-3101-4170	Insurance Claims	7,500.00	0.00	0.00	7,500.00	_____
01-3101-4175	Lease Payments	67,300.00	56,057.90	0.00	67,300.00	_____
01-3101-4200	Licenses	0.00	0.00	0.00		_____
01-3101-4205	Line Painting	36,000.00	29,865.25	0.00	35,000.00	_____
01-3101-4215	Maintenance Gravel	70,000.00	86,305.62	0.00	80,000.00	_____
01-3101-4220	Memberships and Dues	3,200.00	3,843.24	0.00	3,200.00	_____
01-3101-4235	Mileage	500.00	190.24	0.00	500.00	_____
01-3101-4245	Contracted Services	0.00	0.00	0.00		_____
01-3101-4260	Patching Hardtop	75,000.00	10,636.31	0.00	35,000.00	_____
01-3101-4265	Patching Loosetop	10,000.00	96.16	0.00	10,000.00	_____
01-3101-4270	Plant Materials/Tree Planting	18,000.00	14,202.13	0.00	18,000.00	_____
01-3101-4280	Plowing Equipment	7,000.00	3,427.10	0.00	5,000.00	_____
01-3101-4285	Postage & Shipping	200.00	60.51	0.00	200.00	_____
01-3101-4305	Repairs & Maintenance - Buildir	5,000.00	12,100.99	0.00	5,000.00	_____
01-3101-4310	Repairs & Maintenance - Equip	70,000.00	104,097.06	0.00	100,000.00	_____
01-3101-4320	Safety	25,000.00	16,826.11	0.00	25,000.00	_____
01-3101-4350	Salaries and Wages	1,030,000.00	918,125.72	0.00	1,098,200.00	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-3101-4355	Salaries Benefits	325,000.00	264,650.11	0.00	374,100.00	
01-3101-4400	Sand and Salt	215,000.00	191,290.50	0.00	215,000.00	
01-3101-4405	Seminars and Training	10,000.00	8,151.29	0.00	10,000.00	
01-3101-4410	Security Monitoring	800.00	253.80	0.00	800.00	
01-3101-4415	Service Agreements	15,000.00	9,329.15	0.00	12,000.00	
01-3101-4420	Shouldering	50,000.00	43,665.40	0.00	50,000.00	
01-3101-4425	Sidewalk Maintenance	10,000.00	10,203.78	0.00	10,000.00	
01-3101-4430	Supplies and Services	22,000.00	18,434.13	0.00	22,000.00	
01-3101-4435	Sweeping	20,000.00	26,422.34	0.00	26,000.00	
01-3101-4450	Telephone	0.00	32.20	0.00		
01-3101-4455	Tree Cutting	16,000.00	14,542.46	0.00	16,000.00	
01-3101-4460	Uniforms	10,000.00	8,846.74	0.00	10,000.00	
01-3101-4480	Weed Control	17,000.00	13,674.58	0.00	17,000.00	
01-3101-4485	Weekly Water Sampling	520.00	0.00	0.00	520.00	
01-3101-4500	Transfer to Bridge Reserve	122,000.00	122,000.00	0.00	130,000.00	
01-3101-4540	Transfers to Reserves	1,692,755.00	1,852,058.68	0.00	1,786,536.00	
01-3101-4590	Loss on Disposal of Tangible C:	0.00	0.00	0.00		
01-3101-4595	Amortization Expense	0.00	0.00	0.00		
01-3101-4599	Indirect Cost Transfer	0.00	0.00	0.00		
Total Expense		4,734,495.00	4,652,899.98	0.00	4,819,604.00	
Total 3101 Roads Administration		67,683.00	1,046,305.70	0.00	64,068.00	
3120 Emergency Response						
Expense						
01-3120-4305	Repairs and Maintenance - Buil	0.00	0.00	0.00		
01-3120-4350	Salaries and Wages	0.00	0.00	0.00		
01-3120-4355	Salaries Benefits	0.00	0.00	0.00		
01-3120-4430	Supplies and Services	0.00	0.00	0.00		
01-3120-4598	Ice Storm Equipment Cost Alloc	0.00	0.00	0.00		
Total Expense		0.00	0.00	0.00		
Total 3120 Emergency Response		0.00	0.00	0.00		
3200 Capital Expenditures - Transportation Service						
Expense						
01-3200-7020	Capital - Roads Needs Study	30,000.00	29,001.60	0.00		
01-3200-7025	Capital - Tandem Dump/Sander	0.00	0.00	0.00		
01-3200-7096	Capital - RS1060 Twp Rd 3 Upg	0.00	0.00	0.00		
01-3200-7103	Capital - Brucedale Covered Str	0.00	0.00	0.00		
01-3200-7110	Capital - RS530 Hillside Drive	0.00	0.00	0.00		
01-3200-7111	Capital - RS1040 Guelph Rd 1	0.00	0.00	0.00		
01-3200-7112	Capital - RS1050 Guelph Rd 1	0.00	0.00	0.00		
01-3200-7122	Capital - Street Light Upgrades	0.00	0.00	0.00		
01-3200-7131	Capital - Stormwater Mgmt Faci	0.00	0.00	0.00		
01-3200-7132	Capital - Hwy 7/MacLennan/Dui	0.00	0.00	0.00		
01-3200-7133	Capital - Cty Rd 27 IPS	0.00	0.00	0.00		
01-3200-7134	Capital - Guelph Rd 3 Bridge B:	0.00	0.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-3200-7136	Capital - Rockmosa Drive (RS3	0.00	0.00	0.00		
01-3200-7137	Capital - Seventh Line (RS1570	0.00	0.00	0.00		
01-3200-7138	Capital - York Street (RS0600) (0.00	0.00	0.00		
01-3200-7139	Capital - Sideroad 20 E (RS229	0.00	0.00	0.00		
01-3200-7140	Capital - Sixth Line E (RS1140)	0.00	0.00	0.00		
01-3200-7141	Capital - Sixth Line E (RS1150)	0.00	0.00	0.00		
01-3200-7142	Capital - Guelph Rd 1 (RS1050)	0.00	0.00	0.00		
01-3200-7143	Capital - Bedford Road Reconst	0.00	0.00	0.00		
01-3200-7144	Capital - Third Line Resurfacing	0.00	0.00	0.00		
01-3200-7145	Capital - Guelph Street (RS346)	0.00	0.00	0.00		
01-3200-7146	Capital - Church Street (RS339	0.00	0.00	0.00		
01-3200-7147	Capital - Sidewalk Replacemen	0.00	0.00	0.00		
01-3200-7148	Capital - Crowsfoot Road Resur	0.00	0.00	0.00		
01-3200-8051	Capital - David Masson Park W.	0.00	0.00	0.00		
01-3200-8052	Capital - Sixth and Seventh Line	0.00	0.00	0.00		
01-3200-8053	Capital - Harris Street Sidewalk	0.00	0.00	0.00		
01-3200-8054	Capital - Tandem Dump/Sander	0.00	0.00	0.00		
01-3200-8055	Capital - Public Works Fleet Vel	0.00	0.00	0.00		
01-3200-8056	Capital - Main Stree North PXO	0.00	0.00	0.00		
01-3200-8057	Capital - Speedvale Rail Crossi	0.00	0.00	0.00		
01-3200-8058	Capital - Radar Signs	24,000.00	20,481.78	0.00		
01-3200-8059	Capital - Seventh Line Surfacing	0.00	0.00	0.00		
01-3200-8060	Capital - Guelph Woolwich TL E	35,000.00	0.00	0.00		
01-3200-8061	Capital - Single Axle Dump/San	0.00	0.00	0.00		
01-3200-8062	Capital - Hot Mix Transporter	0.00	0.00	0.00		
01-3200-8063	Capital - Fleet Vehicle Replacer	50,000.00	0.00	0.00		
01-3200-8064	Capital - Fleet Vehicle	38,000.00	0.00	0.00		
01-3200-8065	Capital - Eighth Line Nichol (CR	0.00	0.00	0.00		
01-3200-8066	Capital - Woolwich Guelph TL (I	0.00	0.00	0.00		
01-3200-8067	Capital - Woolwich Guelph TL (I	0.00	0.00	0.00		
01-3200-8068	Capital - Sixth Line Box Culvert	130,000.00	137,011.79	0.00		
01-3200-8069	Capital - Equipment Replaceme	0.00	0.00	0.00		
01-3200-8070	Capital - Indian Trail Resurfacin	530,000.00	414,651.02	0.00		
01-3200-8071	Capital - Milton Second Line Re	134,000.00	116,305.84	0.00		
01-3200-8072	Capital - Kaine Hill Drive Surfac	46,000.00	53,945.82	0.00		
01-3200-8073	Capital - Albert Street Surfacing	62,000.00	0.00	0.00		
01-3200-8074	Capital - Blue Forest Drive Resu	328,000.00	360,960.01	0.00		
01-3200-8075	Capital - Promenade Road Resu	208,000.00	130,419.18	0.00		
01-3200-8076	Capital - Station Street Reconst	235,000.00	7,372.85	0.00		
01-3200-8077	Capital - Jones Baseline Resurf	448,000.00	0.00	0.00		
01-3200-8078	Capital - Conservation Road Cu	250,000.00	293,986.04	0.00		
01-3200-8079	Capital - Fourth Line Box Culver	290,000.00	320,160.94	0.00		
01-3200-8080	Capital - Front End Loader Equi	225,000.00	230,689.92	0.00		
01-3200-8081	Capital - Fleet Vehicle GPS and	70,000.00	0.00	0.00		
01-3200-8082	Capital - Balaclava Street Sidev	120,000.00	31,212.89	0.00		
01-3200-9999	Capital	0.00	0.00	0.00	3,459,000.00	
Total Expense		3,253,000.00	2,146,199.68	0.00	3,459,000.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-3???-??? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Total 3200 Capital Expenditures - Transportation Services		2,653,000.00	2,146,199.68	0.00	3,459,000.00	
3609 Rockwood						
Revenue						
01-3609-3020	Tax Rev - Street Lights	-62,059.00	-62,234.74	0.00	-62,500.00	
01-3609-3125	Miscellaneous Revenue	0.00	0.00	0.00		
01-3609-3900	Transfer from Reserves	0.00	0.00	0.00		
Total Revenue		-62,059.00	-62,234.74	0.00	-62,500.00	
Expense						
01-3609-4045	Debenture Payments	18,209.00	18,208.86	0.00		
01-3609-4160	Hydro	28,850.00	13,190.00	0.00	28,850.00	
01-3609-4310	Repairs & Maint - Equipment	5,000.00	18,015.28	0.00	15,450.00	
01-3609-4510	Transfer to Capital Reserve	10,000.00	10,000.00	0.00	18,200.00	
Total Expense		62,059.00	59,414.14	0.00	62,500.00	
Total 3609 Rockwood		0.00	-2,820.60	0.00		
3620 Hydro One Service Areas						
Revenue						
01-3620-3020	Tax Rev - Street Lights	-22,500.00	-22,551.17	0.00	-22,500.00	
01-3620-3900	Transfer From Reserves	0.00	0.00	0.00		
Total Revenue		-22,500.00	-22,551.17	0.00	-22,500.00	
Expense						
01-3620-4160	Hydro	8,500.00	6,643.66	0.00	8,500.00	
01-3620-4310	Repairs & Maint - Equipment	3,000.00	260.51	0.00	3,000.00	
01-3620-4510	Transfer to Capital Reserve	11,000.00	11,000.00	0.00	11,000.00	
Total Expense		22,500.00	17,904.17	0.00	22,500.00	
Total 3620 Hydro One Service Areas		0.00	-4,647.00	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-3101	Roads Administration	67,683.00	1,046,305.70	0.00	64,068.00	
01-3120	Emergency Response	0.00	0.00	0.00		
01-3200	Capital Expenditures - Transportation Services	3,253,000.00	2,146,199.68	0.00	3,459,000.00	
01-3609	Rockwood	0.00	-2,820.60	0.00		
01-3620	Hydro One Service Areas	0.00	-4,647.00	0.00		
Total Revenues:		-4,751,371.00	-3,691,380.19	0.00	-4,840,536.00	
Total Expenses:		8,072,054.00	6,876,417.97	0.00	8,363,604.00	
Report Net:		3,320,683.00	3,185,037.78	0.00	3,523,068.00	



TOWNSHIP OF GUELPH/ERAMOSIA
Capital Forecast
2023 Budget

Department: Public Works	Source of Financing										
	Total Cost	Equipment Reserves	Bridge Reserves	Resurfacing Reserves	Infrastructure Renewal	CCBF	Grants (OCIF)	Development Charges	Other		
2023 Capital Expenditures											
Balaclava Street Sidewalk 01-3200-8082	\$ 100,000.00								\$ 100,000.00		
Albert Street Surfacing 01-3200-8073	\$ 72,000.00			\$ 72,000.00							
Fourth Line Resurfacing 01-3200-8083	\$ 1,455,000.00						\$ 1,455,000.00				
Seventh Line Micro Surfacing 01-3200-8084	\$ 109,000.00			\$ 109,000.00							
Sideroad 20 Micro Surfacing 01-3200-8085	\$ 60,000.00			\$ 60,000.00							
Sixth Line East Micro Surfacing 01-3200-8086	\$ 113,000.00			\$ 113,000.00							
Guelph-Nichol Townline Resurfacing 01-3200-8087	\$ 1,155,000.00			\$ 1,155,000.00							
Bridge 082 (Eden Mills) Improvements 01-3200-8088	\$ 45,000.00				\$ 45,000.00						
Seventh Line Bridge Replacements 01-3200-8089	\$ 50,000.00		\$ 50,000.00								
Single Axle Sander Replacement 01-3200-8061	\$ 170,000.00	\$ 170,000.00									
Public Works Fleet Vehicle Replacement 01-3200-8063	\$ 80,000.00	\$ 80,000.00									
Public Works Fleet Vehicle 01-3200-8064	\$ 50,000.00							\$ 50,000.00			
Total	\$ 3,459,000.00	\$ 250,000.00	\$ 50,000.00	\$ 1,509,000.00	\$ 45,000.00	\$ -	\$ 1,455,000.00	\$ 50,000.00	\$ 100,000.00		

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Balaclava Street Sidewalk				
Asset Name:	Balaclava Street	Asset ID:	RS-3552		
Project Category:	Roads	G.L. Acct:	01-3200-8082		
Project Department Priority:					
Project Description:	Construct new sidewalk on Balaclava Street from Pasmore Street to Inkerman Street				
Project Justification:	Balaclava Street is a primary student walking route as well as parent pickup location for Rockwood Centennial Public School. Currently no sidewalks on Balaclava approaching the school. Project started in 2022. Completion of project (top course asphalt) in 2023. Potential longer term project of extending sidewalk along Inkerman from Balaclava to Guelph Street.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2022	2023	2024	2025	2026
Capital Purchases	\$ 138,000.00	\$ 80,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 10,000.00	\$ 8,000.00			
Geo Technical Fees	\$ 2,000.00	\$ 2,000.00			
Legal Fees					
Contingency	\$ 10,000.00	\$ 10,000.00			
Total	\$ 160,000.00	\$100,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other	\$ 140,000.00	\$100,000.00			
Total	\$ 140,000.00	\$100,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By			Department Head		
November 2022					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Albert Street Surfacing				
Asset Name:	Albert Street	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-8073			
Project Department Priority:					
Project Description:	Hot mix asphalt on the existing gravel portion of Albert Street				
Project Justification:	The north end of Albert Street is the only remaining gravel/surface treatment road in Everton. With the anticipated 5 lot Market Street extension, Albert Street will complete a continuous loop from Evert Street to Oliphant Street. Project contingent on Development proceeding.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 60,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 5,000.00				
Geo Technical Fees	\$ 2,000.00				
Legal Fees					
Contingency	\$ 5,000.00				
Total	\$ 72,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 72,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 72,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By			Department Head		
November 2022					
Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS		
Department:	Roads	
Project Name:	Fourth Line Resurfacing	
Asset Name:	Fourth Line	Asset IDs: RS-1400, 1410 & 1411
Project Category:	Roads	G.L. Acct: 01-3200-
Project Department Priority:		
Project Description:	Pulverize and resurface Fourth Line from Highway 7 to Wellington Road 124	
Project Justification:	Fourth Line is identified in 10-Year Capital Plan as NOW needs in Roads Needs Study. Ranks among the top roads for annual hardtop maintenance in terms of patching costs. A poor condition road with higher traffic volumes resulting in greater risk.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 1,365,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 60,000.00				
Geo Technical Fees	\$ 10,000.00				
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 1,455,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
OCIF	\$ 1,455,000.00				
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 1,455,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS

Estimated Completion Date:	2023
New Operating Costs Per Year:	
Amount:	
Harry Niemi	
Submitted By	Department Head
November 2022	
Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Seventh Line Micro Surfacing				
Asset Name:	Seventh Line from Cty Rd 50 to 2.82 km north	Asset ID:	1570		
Project Category:	Roads	G.L. Acct:	01-3200-		
Project Department Priority:					
Project Description:	Complete reapplication of micro surfacing				
Project Justification:	Asphalt stabilization and micro surfacing north of WR 50 was completed on Seventh Line in 2017. This is a scheduled reapplication to preserve the existing asphalt and extend service life before pulverization and hot mix resurfacing.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 99,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 10,000.00				
Total	\$ 109,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 109,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 109,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By	Department Head				
November 2022					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS		
Department:	Roads	
Project Name:	Sideroad 20 E Micro Surfacing	
Asset Name:	Sideroad 20 E From Fifth Line to Sixth Line	Asset ID: 2290
Project Category:	Roads	G.L. Acct: 01-3220-
Project Department Priority:		
Project Description:	Complete reapplication of micro surfacing	
Project Justification:	Asphalt stabilization and micro surfacing was completed on Sideroad 20 E in 2017. This is a scheduled reapplication to preserve the existing asphalt and extend service life before pulverization and hot mix resurfacing.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 53,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 7,000.00				
Total	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 60,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2023
New Operating Costs Per Year:	
Amount:	
Harry Niemi Submitted By	Department Head
November 2022 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS		
Department:	Roads	
Project Name:	Sixth Line E Micro Surfacing	
Asset Name:	Sixth Line E from Cty Rd 51 to Sideroad 14	Asset ID: 1140 & 1150
Project Category:	Roads	G.L. Acct: 01-3220-
Project Department Priority:		
Project Description:	Complete reapplication of micro surfacing	
Project Justification:	Asphalt stabilization and micro surfacing was completed on Sixth Line E in 2017. This is a scheduled reapplication to preserve the existing asphalt and extend service life before pulverization and hot mix resurfacing.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 103,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 10,000.00				
Total	\$ 113,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 113,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 113,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2023
New Operating Costs Per Year:	
Amount:	
Harry Niemi Submitted By	Department Head
November 2022 Date Prepared	Reviewed by Director of Finance

TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Guelph-Nichol Townline Resurfacing				
Asset Name:	Guelph-Nichol Townline	Asset IDs: RS-2330, 2340 & 2350			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:					
Project Description:	Pulverize and resurface Guelph-Nichol Townline from Highway 6 to Jones Baseline				
Project Justification:	Guelph-Nichol Townline is NOW needs in Roads Needs Study. 2022 condition assessment identified section of Guelph-Nichol Townline from Campbell to Jones Baseline as Serious Condition. AADT over 1,000, meaning an increased risk. Cost breakdown: Hwy 6 to Watson \$462,000 Watson to Jones BL \$693,000				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 1,060,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 55,000.00				
Geo Technical Fees	\$ 10,000.00				
Legal Fees					
Contingency	\$ 30,000.00				
Total	\$ 1,155,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 1,155,000.00				
Taxation					
Gas Tax					
Canada Community Building Fund					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 1,155,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Department Head				
December 2022 Date Updated	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS			
Department:	Roads		
Project Name:	Bridge 082 Approach Repairs (Eden Mills)		
Asset Name:	B082 - York Street	Asset ID:	
Project Category:	Roads	G.L. Acct:	01-3200-
Project Department Priority:	High		
Project Description:	Repair sidewalk and road settlement at bridge approaches		
Project Justification:	Bridge 082 is a concrete rigid frame structure on York Street in Eden Mills. The structure is performing well with a BCI of 80; however, the approaches have settled up to 50 mm and require repairs. Settlement impacts both vehicle and pedestrian traffic as well as winter maintenance.		

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 35,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 5,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 45,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2023
New Operating Costs Per Year:	
Amount:	
Harry Niemi Submitted By	Department Head
November 2022 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS		
Department:	Roads	
Project Name:	Seventh Line Bridge Replacements	
Asset Name:	B002 and B2003 Seventh Line Bridges	Asset ID:
Project Category:	Roads	G.L. Acct: 01-3200-
Project Department Priority:	High	
Project Description:	Design for replacement of two existing bridges located on Seventh Line	
Project Justification:	Structures B002 and B2003 have the lowest rated Bridge Condition Index (BCI) of all OSIM structures. Recommendation is to forgo rehabilitation and plan for replacement of both within 10 years. 2023 capital project is for design only in order to be shovel ready for potential future funding.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases					\$ 1,300,000.00
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 50,000.00				\$ 20,000.00
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 1,320,000.00
Funding					
Transfer from Reserve	\$ 50,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					\$ 1,320,000.00
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 1,320,000.00

NET OPERATING COSTS	
Estimated Completion Date:	2027
New Operating Costs Per Year:	
Amount:	
Harry Niemi	
Submitted By	Department Head
November 2022	
Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	Single Axle Dump/Sander/Plow Replacement				
Asset Name:	Unit 215	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-			
Project Department Priority:	High				
Project Description:	Life cycle replacement of Public Works single axle plow truck				
Project Justification:	Single Axle Unit 215 is a 2011 year with an in-service date of 2008. Single axle trucks are on a 10-year replacement cycle per Township Vehicle Replacement Policy. Based on supply chain delays, truck delivery expected in 2023 with equipment install in 2024.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 170,000.00	\$ 175,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 170,000.00	\$ 175,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 170,000.00	\$ 175,000.00			
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 170,000.00	\$ 175,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By			Department Head		
November 2022					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS		
Department:	Roads	
Project Name:	Fleet Vehicle Replacement	
Asset Name:	Unit 121	Asset ID:
Project Category:	Roads	G.L. Acct: 01-3200-8063
Project Department Priority:	High	
Project Description:	Life cycle replacement of Public Works fleet vehicle (pick-up)	
Project Justification:	Unit 121 is a 2011 model crew cab pick-up with over 260,000 km. As of 2021 the unit will be over the Ministry of Transportation general life expectancy of 8 years used for the Township Fleet Replacement Policy (COR-0114). Mileage on the unit exceeds policy mileage of 200,000 km. Replacement deferred from 2020 - order postponed due to COVID availability.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 80,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 80,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -

NET OPERATING COSTS	
Estimated Completion Date:	2023
New Operating Costs Per Year:	
Amount:	
Harry Niemi Submitted By	Department Head
November 2022 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Roads				
Project Name:	New Fleet Vehicle				
Asset Name:	to be assigned	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-8064			
Project Department Priority:	High				
Project Description:	New growth-related Public Works fleet vehicle				
Project Justification:	The need for an additional fleet vehicle was identified through the 2018 Development Charges Background Study. This vehicle is to be added to the existing fleet to maintain existing levels of service in terms of vehicles per capita. Previously approved in 2020 budget; however, not purchased due to COVID-19 impacts.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 50,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges	\$ 50,000.00				
User Fees					
Other					
Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By	Department Head				
November 2022					
Date Prepared	Reviewed by Director of Finance				

DEPARTMENT: Environmental – Water and Wastewater

CORE SERVICES:

- Responsible for the supply and distribution of safe drinking water, wastewater collection systems, wastewater primary treatment facilities, pumping stations, and water storage facilities, all in accordance with Ministry of Environment Certificates of Approval, Drinking Water Works Permit, and Municipal Drinking Water Licence requirements. This includes the administration of the Drinking Water Management Plan, mandatory monitoring, daily inspections/confirmation and calibration of process equipment, the collection/analysis of over 900 water/wastewater samples per year, and the maintenance of all facility/process equipment through a comprehensive maintenance management system.
- Carry out routine maintenance of water and collection systems including water/sanitary main flushing, swabbing, water and sanitary service replacements, emergency repairs, storage inspection/cleaning, sanitary service blockage/service calls, service locates, and valve and hydrant programs.
- Responsible for monthly/quarterly meter readings including inspection, service, and replacement of over 1,800 service connections. The inspection, sealing, and remote read configuration of new water meter installations.
- Respond to resident requests and emergency situations.
- Develop, maintain, and coordinate the use of the Township's water and wastewater systems computer models that are used in conjunction with design assignments, project management, and infrastructure network analysis. Software licensing agreements related to Computer Maintenance Management System and SCADA alarm handling.

BUDGET HIGHLIGHTS:

OPERATING BUDGET: The water and wastewater administration operating budget includes:

- Increases in budgeted spending over 2022, including the cost of insurance, property taxes, wages, and anticipated increase in wastewater treatment costs to the City of Guelph

CAPITAL PROJECTS: The 2023 Water Wastewater Department capital budget includes the following projects totalling \$1,140,000 combined:

- SCADA upgrades
- A second watermain connection across the railway
- Watermain replacement on a portion of Alma Street
- New pumps at Huntington pumphouse
- A new water/wastewater fleet vehicle
- Continued sanitary inflow investigations through smoke testing

**TOWNSHIP OF GUELPH/ERAMOSIA
2023 Budget Change Summary**

Environmental Services	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 3,001,373.00	\$ 3,075,912.00	\$ 74,539.00
Taxation - Other	\$ 20,650.00	\$ 2,650.00	\$ (18,000.00)
Penalty & Interest	\$ 14,233.00	\$ 15,123.00	\$ 890.00
Other (Misc.)	\$ 42,859.00	\$ 153,859.00	\$ 111,000.00
Grants	\$ -		\$ -
Long Term Debt Financing	\$ -		\$ -
Transfer From Reserves	\$ 779,000.00	\$ 537,914.00	\$ (241,086.00)
Transfer From Development Charges	\$ 551,205.00	\$ 868,451.00	\$ 317,246.00
Total Revenue	\$ 4,409,320.00	\$ 4,653,909.00	\$ 244,589.00
Expenditures			
Operating Costs	\$ 1,461,427.00	\$ 1,516,817.00	\$ 55,390.00
Debt Charges (Principal and Interest)	\$ 239,333.00	\$ 241,579.00	\$ 2,246.00
Salaries and Benefits	\$ 827,000.00	\$ 885,800.00	\$ 58,800.00
Transfers To Reserves	\$ 863,510.00	\$ 875,346.00	\$ 11,836.00
Total Expenditures	\$ 3,391,270.00	\$ 3,519,542.00	\$ 128,272.00
Capital Expenditures	\$ 1,024,000.00	\$ 1,140,000.00	\$ 116,000.00
Total Operating and Capital Expenditures	\$ 4,415,270.00	\$ 4,659,542.00	\$ 244,272.00
Total Revenue Less Expenditure	\$ 5,950.00	\$ 5,633.00	\$ (317.00)

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Fund: 01 General						
4101 Water Combined Services						
Revenue						
01-4101-3040	Penalty and Interest	-9,500.00	-15,510.27	0.00	-10,100.00	_____
01-4101-3125	Miscellaneous Revenue	-15,000.00	-21,904.04	0.00	-15,900.00	_____
01-4101-3130	Financing	0.00	0.00	0.00		_____
01-4101-3150	Grants	0.00	0.00	0.00		_____
01-4101-3405	Water Meters	-5,400.00	-975.87	0.00	-3,000.00	_____
01-4101-3410	Meter Maintenance Charges	-336,186.00	-253,959.44	0.00	-355,323.00	_____
01-4101-3415	Water Charges - Rockwood	-934,078.00	-900,314.14	0.00	-978,442.00	_____
01-4101-3420	Water Charges - Former Guelph	-166,620.00	-197,441.44	0.00	-169,495.00	_____
01-4101-3800	Deferred Capital Financing	0.00	0.00	0.00		_____
01-4101-3900	Transfer from Reserves	-669,000.00	-31,230.55	0.00	-468,013.00	_____
01-4101-3920	Transfer from Development Chg	-330,000.00	0.00	0.00	-650,000.00	_____
01-4101-3990	Gain on Disposal of Tangible C	0.00	0.00	0.00		_____
Total Revenue		-2,465,784.00	-1,421,335.75	0.00	-2,650,273.00	
Expense						
01-4101-4005	Advertising	1,500.00	1,698.37	0.00	1,500.00	_____
01-4101-4035	Communications	10,000.00	11,026.17	0.00	10,400.00	_____
01-4101-4042	Conservation Initiatives	1,000.00	100.00	0.00	1,000.00	_____
01-4101-4045	Debt Payments	43,128.00	43,128.00	0.00	43,128.00	_____
01-4101-4075	Fees - Audit	4,000.00	4,604.64	0.00	4,000.00	_____
01-4101-4080	Fees - Engineering	40,000.00	74,945.73	0.00	42,000.00	_____
01-4101-4090	Fees - Legal	500.00	0.00	0.00	500.00	_____
01-4101-4110	Fleet	14,000.00	11,321.34	0.00	14,000.00	_____
01-4101-4140	Grounds Maintenance	2,000.00	2,000.00	0.00	2,000.00	_____
01-4101-4150	Heating	2,000.00	768.45	0.00	2,000.00	_____
01-4101-4160	Hydro	70,000.00	55,494.37	0.00	70,000.00	_____
01-4101-4165	Insurance	56,205.00	58,860.00	0.00	64,745.00	_____
01-4101-4200	Licenses	1,000.00	1,435.00	0.00	1,000.00	_____
01-4101-4210	Locates	500.00	513.27	0.00	500.00	_____
01-4101-4220	Memberships and Dues	1,600.00	1,187.99	0.00	1,600.00	_____
01-4101-4230	Meter Repairs	1,000.00	101.76	0.00	1,000.00	_____
01-4101-4245	Contracted Services	45,000.00	56,784.62	0.00	52,000.00	_____
01-4101-4285	Postage & Shipping	12,000.00	8,442.07	0.00	12,000.00	_____
01-4101-4300	Property Taxes	10,600.00	10,495.48	0.00	12,000.00	_____
01-4101-4305	Repairs & Maint - Buildings	6,000.00	610.76	0.00	6,000.00	_____
01-4101-4310	Repairs & Maint - Equipment	33,000.00	83,596.62	0.00	33,000.00	_____
01-4101-4317	Repairs & Maint - Water/WW M	31,000.00	48,770.31	0.00	31,000.00	_____
01-4101-4320	Safety	3,000.00	1,961.87	0.00	3,000.00	_____
01-4101-4350	Salaries and Wages	417,000.00	348,689.01	0.00	447,300.00	_____
01-4101-4355	Salaries Benefits	134,000.00	102,756.73	0.00	143,200.00	_____
01-4101-4405	Seminars & Training	10,000.00	5,791.13	0.00	10,000.00	_____
01-4101-4415	Service Agreements	6,000.00	2,326.52	0.00	6,000.00	_____
01-4101-4430	Supplies and Services	60,000.00	76,367.13	0.00	63,000.00	_____
01-4101-4450	Telephone	3,200.00	1,436.55	0.00	3,200.00	_____
01-4101-4460	Uniforms	2,500.00	3,771.38	0.00	2,860.00	_____
01-4101-4470	Water Meter Stock	12,000.00	25,440.62	0.00	13,000.00	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-4201-3040	Penalty and Interest	-4,733.00	-4,415.75	0.00	-5,023.00	
01-4201-3125	Miscellaneous Revenue	-1,500.00	-417.60	0.00	-1,592.00	
01-4201-3130	Financing	0.00	0.00	0.00		
01-4201-3450	Sewer Charges	-1,521,929.00	-1,384,205.14	0.00	-1,540,804.00	
01-4201-3800	Deferred Capital Financing	0.00	0.00	0.00		
01-4201-3900	Transfer from Reserves	0.00	-129,110.86	0.00	-52,901.00	
01-4201-3920	Transfer from Development Chg	-221,205.00	-28,485.50	0.00	-218,451.00	
01-4201-3990	Gain on Disposal of Tangible C:	0.00	0.00	0.00		
Total Revenue		-1,749,367.00	-1,546,634.85	0.00	-1,818,771.00	
Expense						
01-4201-4035	Communications	4,280.00	5,338.98	0.00	4,370.00	
01-4201-4042	Conservation Initiatives	1,000.00	50.00	0.00	1,000.00	
01-4201-4045	Debenture Payments	196,205.00	196,971.00	0.00	198,451.00	
01-4201-4080	Fees - Engineering	12,000.00	4,728.89	0.00	12,000.00	
01-4201-4090	Fees - Legal	500.00	0.00	0.00	500.00	
01-4201-4100	Fees - Professional - Other	0.00	0.00	0.00		
01-4201-4110	Fleet	5,000.00	4,027.35	0.00	5,000.00	
01-4201-4140	Grounds Maintenance	2,000.00	2,000.00	0.00	2,000.00	
01-4201-4150	Heating	1,000.00	235.62	0.00	1,000.00	
01-4201-4160	Hydro	46,000.00	27,835.98	0.00	46,000.00	
01-4201-4165	Insurance	35,508.00	37,183.00	0.00	40,900.00	
01-4201-4170	Insurance Claims	0.00	0.00	0.00		
01-4201-4200	Licenses	500.00	465.00	0.00	500.00	
01-4201-4220	Memberships and Dues	1,000.00	0.00	0.00	1,000.00	
01-4201-4245	Contracted Services	3,500.00	3,468.92	0.00	3,500.00	
01-4201-4300	Property Taxes	18,175.00	17,951.90	0.00	20,000.00	
01-4201-4305	Repairs & Maint - Building	4,000.00	1,947.20	0.00	4,000.00	
01-4201-4310	Repairs & Maint - Equipment	33,000.00	170,046.17	0.00	33,000.00	
01-4201-4317	Repairs & Maint - Water/WW M	30,000.00	13,249.15	0.00	30,000.00	
01-4201-4320	Safety	1,500.00	1,421.58	0.00	1,500.00	
01-4201-4350	Salaries and Wages	209,000.00	127,749.58	0.00	223,700.00	
01-4201-4355	Salaries Benefits	67,000.00	38,637.42	0.00	71,600.00	
01-4201-4405	Seminars and Training	4,000.00	140.00	0.00	4,000.00	
01-4201-4415	Service Agreements	1,000.00	0.00	0.00	1,000.00	
01-4201-4430	Supplies and Services	56,000.00	74,917.53	0.00	58,000.00	
01-4201-4450	Telephone	0.00	0.00	0.00		
01-4201-4460	Uniforms	700.00	836.33	0.00	800.00	
01-4201-4475	WW Treatment City of Guelph	570,000.00	541,436.99	0.00	583,500.00	
01-4201-4510	Transfer to Capital Reserve	204,149.00	153,111.00	0.00	208,208.00	
01-4201-4530	Transfer to Life Cycling Res	200,000.00	150,000.00	0.00	200,000.00	
01-4201-4540	Transfers to Reserves	0.00	0.00	0.00		
01-4201-4550	Transfer to Unfunded Capital	0.00	0.00	0.00		
01-4201-4590	Loss on Disposal of Tangible C:	0.00	0.00	0.00		
01-4201-4595	Amortization Expense	0.00	0.00	0.00		
01-4201-4599	Indirect Costs Transfer	17,350.00	13,012.50	0.00	18,242.00	
Total Expense		1,724,367.00	1,586,762.09	0.00	1,773,771.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Total 4201 Rockwood		-25,000.00	40,127.24	0.00	-45,000.00	
4202 Gazer Mooney						
Revenue						
01-4202-3125	Miscellaneous Revenue	-3,859.00	0.00	0.00	-4,000.00	
01-4202-3450	Sewer Charges	-24,360.00	-24,135.84	0.00	-24,848.00	
01-4202-3900	Transfer from Reserves	0.00	0.00	0.00		
Total Revenue		-28,219.00	-24,135.84	0.00	-28,848.00	
Expense						
01-4202-4080	Fees - Engineering	0.00	0.00	0.00		
01-4202-4090	Fees - Legal	0.00	0.00	0.00		
01-4202-4160	Hydro	3,859.00	3,319.55	0.00	4,000.00	
01-4202-4305	Repairs & Maint - Building	0.00	0.00	0.00		
01-4202-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-4202-4317	Repairs & Maint - Water/WW M	0.00	0.00	0.00		
01-4202-4415	Service Agreements	0.00	0.00	0.00		
01-4202-4540	Transfers to Reserves	24,360.00	0.00	0.00	24,848.00	
Total Expense		28,219.00	3,319.55	0.00	28,848.00	
Total 4202 Gazer Mooney		0.00	-20,816.29	0.00		
4220 Capital Expenditures - Waste Water						
Expense						
01-4220-8041	Capital - Operational Space	0.00	0.00	0.00		
01-4220-8521	Capital - Alma Street Pretreatm	0.00	0.00	0.00		
01-4220-8523	Capital - Lou's Blvd SPS Pump	0.00	0.00	0.00		
01-4220-8526	Capital - Infrastructure Conditi	0.00	0.00	0.00		
01-4220-8528	Capital - Alma St Trunk Sewer l	0.00	0.00	0.00		
01-4220-8532	Capital - Scada Communication	0.00	0.00	0.00		
01-4220-8533	Capital - SCADA Study	0.00	0.00	0.00		
01-4220-8534	Capital - Lou's Blvd SPS Upgra	0.00	0.00	0.00		
01-4220-8535	Capital - Ridge Road SPS (Dies	0.00	0.00	0.00		
01-4220-8536	Capital - Dump Trailer	0.00	0.00	0.00		
01-4220-8537	Capital - Ridge Road SPS Elect	0.00	0.00	0.00		
01-4220-8538	Capital - Sanitary Inflow Invest	25,000.00	0.00	0.00		
01-4220-8539	Capital - Ridge Road SPS Pipin	0.00	68,036.74	0.00		
01-4220-9999	Capital	0.00	0.00	0.00	45,000.00	
Total Expense		25,000.00	68,036.74	0.00	45,000.00	
Total 4220 Capital Expenditures - Waste Water		25,000.00	68,036.74	0.00	45,000.00	
4300 Garbage						
Revenue						
01-4300-3475	Garbage User Fees	-12,500.00	-2,900.00	0.00	-4,000.00	
01-4300-3480	Composters	-300.00	0.00	0.00		

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Total Revenue		-12,800.00	-2,900.00	0.00	-4,000.00	
Expense						
01-4300-4115	Garbage Bags	12,800.00	2,277.89	0.00	4,000.00	
Total Expense		12,800.00	2,277.89	0.00	4,000.00	
Total 4300 Garbage		0.00	-622.11	0.00		
4400 Source Water Protection						
Revenue						
01-4400-3125	Miscellaneous Revenue	-22,500.00	0.00	0.00	-132,367.00	
01-4400-3150	Grants	0.00	0.00	0.00		
01-4400-3225	Tax Rev - Septic Inspection Fee	-20,650.00	-20,650.00	0.00	-2,650.00	
01-4400-3900	Transfer from Reserves	-110,000.00	0.00	0.00	-17,000.00	
Total Revenue		-153,150.00	-20,650.00	0.00	-152,017.00	
Expense						
01-4400-4245	Contracted Services	138,450.00	20,281.98	0.00	155,000.00	
01-4400-4430	Supplies and Services	0.00	0.00	0.00		
01-4400-4540	Transfer to Reserves	20,650.00	20,700.00	0.00	2,650.00	
Total Expense		159,100.00	40,981.98	0.00	157,650.00	
Total 4400 Source Water Protection		5,950.00	20,331.98	0.00	5,633.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-4101	Water Combined Services	-999,000.00	-68,365.86	0.00	-1,095,000.00	
01-4120	Capital Expenditures - Water	999,000.00	225,476.79	0.00	1,095,000.00	
01-4201	Rockwood	-25,000.00	40,127.24	0.00	-45,000.00	
01-4202	Gazer Mooney	0.00	-20,816.29	0.00		
01-4220	Capital Expenditures - Waste Water	25,000.00	68,036.74	0.00	45,000.00	
01-4300	Garbage	0.00	-622.11	0.00		
01-4400	Source Water Protection	5,950.00	20,331.98	0.00	5,633.00	
Total Revenues:		-4,409,320.00	-3,015,656.44	0.00	-4,653,909.00	
Total Expenses:		4,415,270.00	3,279,824.93	0.00	4,659,542.00	
Report Net:		5,950.00	264,168.49	0.00	5,633.00	



TOWNSHIP OF GUELPH/ERAMOSIA
Capital Forecast
2023 Budget

Department: Water and Wastewater	Source of Financing							
	Total Cost	Grants	Development Charges	Water Reserves	Wastewater Reserves	Debtenture	Other	
2023 Capital Expenditures								
Water - SCADA Upgrades 01-4120-8017	\$ 120,000.00			\$ 120,000.00				
Water - Catherine Street Railway Watermain Crossing Connection 01-4120-8050	\$ 650,000.00		\$ 650,000.00					
Water - Alma Street Watermain Replacement (Pasmore to Inkerman) 01-4120-8054	\$ 245,000.00			\$ 245,000.00				
Water - Hungtington Pumphouse Pump Replacement 01-4120-8061	\$ 30,000.00			\$ 30,000.00				
Water/Wastewater - New Fleet Vehicle 01-4120-8011	\$ 75,000.00			\$ 50,000.00	\$ 25,000.00			
Wastewater - Rockwood Smoke Testing 01-4220-8538	\$ 20,000.00		\$ 20,000.00					
Total	\$ 1,140,000.00	\$ -	\$ 670,000.00	\$ 445,000.00	\$ 25,000.00	\$ -	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	SCADA Upgrades				
Asset Name:		Asset ID:			
Project Category:	Water/Wastewater (Combined)	G.L. Acct: 01-4120-8017, 01-4220-8533			
Project Department Priority:	High				
Project Description:	SCADA control replacements and upgrades				
Project Justification:	Implementation of SCADA study to replace and upgrade aging components. 2019 was the first of a multi-year implementation. Water Facility upgrades continue in 2023.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 64,886.49	\$ 82,634.64	\$ 41,632.71	\$ 4,066.63	\$ 120,000.00
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 64,886.49	\$ 82,634.64	\$ 41,632.71	\$ 4,066.63	\$ 120,000.00
Funding					
Transfer from Reserve	\$ 64,886.49	\$ 82,634.64	\$ 41,632.71	\$ 4,066.63	\$ 120,000.00
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 64,886.49	\$ 82,634.64	\$ 41,632.71	\$ 4,066.63	\$ 120,000.00
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By			Department Head		
November 2022					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Catherine Street Railway Watermain Crossing				
Asset Name:		Asset IDs:			
Project Category:	Water	G.L. Acct: 01-4120-8050			
Project Department Priority:	High				
Project Description:	Design and construction of watermain from Catherine Street crossing railway to north side of Rockwood				
Project Justification:	One watermain connection to north Rockwood with no storage or wells located north of the tracks. Second connection required to provide redundancy for the provision of water given the development occurring north of the tracks. Project included in the 2018 DC Background Study. Project ongoing in terms of securing approval from Metrolinx.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2022	2023	2024	2025	2026
Capital Purchases		\$ 560,000.00			
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 14,000.00	\$ 60,000.00			
Geo Technical Fees					
Legal Fees					
Contingency		\$ 30,000.00			
Total	\$ 14,000.00	\$ 650,000.00	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 14,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges		\$ 650,000.00			
User Fees					
Other					
Total	\$ 14,000.00	\$ 650,000.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Department Head				
November 2022 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Alma Street Watermain Replacement				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-8054			
Project Department Priority:	Moderate				
Project Description:	Replacement of Watermain along Alma Street between Pasmore and Inkerman coordinated with Commercial Plaza Highway improvements				
Project Justification:	Original 1970s watermain on Alma Street. Several residential services capped as houses removed in advance of commercial development. Highway improvements required for commercial development. Coordinating the watermain replacement with commercial project provided significant cost savings.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 200,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00				
Total	\$ 245,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 245,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 245,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Department Head				
November 2022 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Huntington Pumphouse - Pump Replacement				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct:			
Project Department Priority:	High				
Project Description:	Replacement of existing pumps in the Huntington Pumphouse				
Project Justification:	Lifecycle replacement of aging well pump and high lift pumps.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 25,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 30,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By			Department Head		
November 2022					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	New Fleet Vehicle				
Asset Name:		Asset ID:			
Project Category:	Water/Wastewater (Combined)	G.L. Acct:			
Project Department Priority:	High				
Project Description:	New Fleet Vehicle				
Project Justification:	Addition of new water/wastewater fleet vehicle to support new hire				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 75,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 75,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By					Department Head
November 2022 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Water/Wastewater				
Project Name:	Sanitary Inflow Investigation				
Asset Name:		Asset ID:			
Project Category:	Wastewater	G.L. Acct: 01-4220-8538			
Project Department Priority:	High				
Project Description:	Sanitary inflow investigation by smoke testing in Rockwood				
Project Justification:	Significant inflow occurs into the sanitary collection system which impacts treatment costs to the City and also impacts capacity available for development. Continued program to identify potential inflow sources. Smoke testing is a simple way of identifying connection to the sanitary system.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 20,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges	\$ 20,000.00				
User Fees					
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Harry Niemi					
Submitted By					Department Head
November 2022					
Date Prepared					Reviewed by Director of Finance

DEPARTMENT: Parks and Recreation

CORE SERVICES:

- Encouraging community involvement in recreation, healthy active living, and sport and cultural pursuits that support the wellbeing of individuals, strengthens communities, and encourages volunteer engagement and participation for all ages
- Providing programs and leisure services such as fitness, sports, and older adult programming, in collaboration with individuals, groups, and partners
- Scheduling and administering the use of all recreational facilities, sports fields, outdoor ice rinks, community halls, splash pad, community parks, and cemeteries
- Planning, developing, maintaining, and operating parks, open spaces, facilities, and cemeteries
- Promoting departmental and community programs, services, and related information
- Administering Parks and Recreation related leases and agreements
- Planning, designing, and developing neighbourhood and community parks and related amenities
- Coordinating all maintenance and services of Township owned buildings

**TOWNSHIP OF GUELPH/ERAMOSIA
2023 Budget Change Summary**

Parks and Recreation	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 699,393.00	\$ 759,139.00	\$ 59,746.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc.)	\$ 99,350.00	\$ 53,350.00	\$ (46,000.00)
Grants	\$ 186,513.00	\$ 463,128.00	\$ 276,615.00
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 747,187.00	\$ 803,087.00	\$ 55,900.00
Transfer From Development Charges	\$ 75,000.00	\$ 75,000.00	\$ -
Total Revenue	\$ 1,807,443.00	\$ 2,153,704.00	\$ 346,261.00
Expenditures			
Operating Costs	\$ 697,994.00	\$ 742,996.00	\$ 45,002.00
Debt Charges (Principal and Interest)	\$ 32,073.00	\$ 29,826.00	\$ (2,247.00)
Salaries and Benefits	\$ 1,219,514.00	\$ 1,318,789.00	\$ 99,275.00
Transfers To Reserves	\$ 279,650.00	\$ 292,000.00	\$ 12,350.00
Total Expenditures	\$ 2,229,231.00	\$ 2,383,611.00	\$ 154,380.00
Capital Expenditures	\$ 966,000.00	\$ 1,288,400.00	\$ 322,400.00
Total Operating and Capital Expenditures	\$ 3,195,231.00	\$ 3,672,011.00	\$ 476,780.00
Total Revenue Less Expenditure	\$ 1,387,788.00	\$ 1,518,307.00	\$ 130,519.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Fund: 01 General						
6101 Rockwood Town Hall						
Revenue						
01-6101-3150	Grants	0.00	0.00	0.00		
01-6101-3600	Rental Income	-18,352.00	-18,664.08	0.00	-19,616.00	
01-6101-3900	Transfer from Reserves	0.00	0.00	0.00		
Total Revenue		-18,352.00	-18,664.08	0.00	-19,616.00	
Expense						
01-6101-4090	Fees - Legal	0.00	0.00	0.00		
01-6101-4150	Heating	0.00	0.00	0.00		
01-6101-4160	Hydro	0.00	0.00	0.00		
01-6101-4165	Insurance	823.00	882.00	0.00	970.00	
01-6101-4305	Repairs & Maint - Building	4,500.00	1,180.59	0.00	4,500.00	
01-6101-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-6101-4410	Security Monitoring	500.00	249.50	0.00	500.00	
01-6101-4430	Supplies and Services	0.00	53.34	0.00		
01-6101-4450	Telephone	0.00	0.00	0.00		
01-6101-4540	Transfers to Reserves	5,500.00	5,500.00	0.00	6,000.00	
Total Expense		11,323.00	7,865.43	0.00	11,970.00	
Total 6101 Rockwood Town Hall		-7,029.00	-10,798.65	0.00	-7,646.00	
6103 Rockmosa						
Revenue						
01-6103-3125	Miscellaneous Revenue	0.00	0.00	0.00		
01-6103-3150	Grants	0.00	0.00	0.00	-8,790.00	
01-6103-3600	Rental Income	-23,000.00	-19,712.51	0.00	-23,000.00	
01-6103-3640	Programming	-16,000.00	-27,251.88	0.00	-25,000.00	
01-6103-3900	Transfer from Reserves	0.00	0.00	0.00		
Total Revenue		-39,000.00	-46,964.39	0.00	-56,790.00	
Expense						
01-6103-4005	Advertising	1,000.00	169.88	0.00	1,000.00	
01-6103-4030	Cleaning	11,300.00	3,960.00	0.00	11,300.00	
01-6103-4035	Communications	1,600.00	1,250.68	0.00	1,600.00	
01-6103-4120	Garbage Collection	0.00	0.00	0.00		
01-6103-4150	Heating	5,000.00	3,093.52	0.00	5,000.00	
01-6103-4160	Hydro	5,500.00	5,650.88	0.00	6,000.00	
01-6103-4165	Insurance	3,061.00	3,215.00	0.00	3,537.00	
01-6103-4175	Lease Payments	0.00	0.00	0.00		
01-6103-4300	Property Taxes	0.00	0.00	0.00		
01-6103-4305	Repairs & Maint - Building	11,500.00	11,711.54	0.00	15,000.00	
01-6103-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-6103-4350	Salaries and Wages	12,626.00	15,636.00	0.00	17,871.00	
01-6103-4355	Salaries Benefits	1,875.00	1,240.95	0.00	2,523.00	
01-6103-4410	Security Monitoring	500.00	249.50	0.00	500.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-6103-4415	Service Agreements	4,000.00	3,800.12	0.00	4,000.00	
01-6103-4430	Supplies and Services	8,000.00	3,900.56	0.00	8,000.00	
01-6103-4450	Telephone	0.00	0.00	0.00		
01-6103-4463	Utilities	800.00	462.64	0.00	650.00	
01-6103-4540	Transfers to Reserves	24,500.00	24,500.00	0.00	25,000.00	
Total Expense		91,262.00	78,841.27	0.00	101,981.00	
Total 6103 Rockmosa		52,262.00	31,876.88	0.00	45,191.00	
6104 Eden Mills Community Centre						
Expense						
01-6104-4090	Fees - Legal	0.00	0.00	0.00		
01-6104-4165	Insurance	2,195.00	2,282.00	0.00	2,217.00	
01-6104-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-6104-4485	Weekly Water Sampling	0.00	0.00	0.00		
Total Expense		2,195.00	2,282.00	0.00	2,217.00	
Total 6104 Eden Mills Community Centre		2,195.00	2,282.00	0.00	2,217.00	
6105 Marden Community Centre						
Revenue						
01-6105-3125	Miscellaneous Revenue	0.00	0.00	0.00		
01-6105-3600	Rental Income	-15,000.00	-16,264.67	0.00	-15,000.00	
01-6105-3640	Programming	0.00	0.00	0.00		
01-6105-3900	Transfer From Reserves	0.00	0.00	0.00		
Total Revenue		-15,000.00	-16,264.67	0.00	-15,000.00	
Expense						
01-6105-4005	Advertising	2,000.00	0.00	0.00	1,500.00	
01-6105-4030	Cleaning	3,100.00	2,550.00	0.00	3,100.00	
01-6105-4045	Debenture Payments	0.00	0.00	0.00		
01-6105-4150	Heating	2,000.00	1,318.93	0.00	2,000.00	
01-6105-4160	Hydro	2,500.00	1,447.43	0.00	2,500.00	
01-6105-4165	Insurance	1,717.00	1,815.00	0.00	1,996.00	
01-6105-4305	Repairs & Maint - Building	3,200.00	2,514.58	0.00	3,200.00	
01-6105-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-6105-4350	Salaries and Wages	0.00	0.00	0.00		
01-6105-4355	Salaries Benefits	0.00	0.00	0.00		
01-6105-4410	Security Monitoring	515.00	124.80	0.00	515.00	
01-6105-4430	Supplies and Services	3,300.00	4,643.05	0.00	3,300.00	
01-6105-4485	Weekly Water Sampling	570.00	385.00	0.00	570.00	
01-6105-4540	Transfers to Reserves	5,200.00	5,200.00	0.00	5,500.00	
Total Expense		24,102.00	19,998.79	0.00	24,181.00	
Total 6105 Marden Community Centre		9,102.00	3,734.12	0.00	9,181.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
6106 Marden Park House						
Revenue						
01-6106-3600	Rental Income	-23,841.00	-23,724.04	0.00	-24,080.00	_____
01-6106-3900	Transfer From Reserves	0.00	0.00	0.00		_____
Total Revenue		-23,841.00	-23,724.04	0.00	-24,080.00	_____
Expense						
01-6106-4090	Fees - Legal	0.00	0.00	0.00		_____
01-6106-4165	Insurance	1,104.00	1,141.00	0.00	1,215.00	_____
01-6106-4300	Property Taxes	6,866.00	6,472.77	0.00	7,140.00	_____
01-6106-4305	Repairs & Maint - Building	3,500.00	1,405.89	0.00	3,500.00	_____
01-6106-4430	Supplies and Services	0.00	45.00	0.00		_____
01-6106-4485	Weekly Water Sampling	580.00	326.00	0.00	580.00	_____
01-6106-4540	Transfers to Reserves	5,500.00	5,500.00	0.00	6,000.00	_____
Total Expense		17,550.00	14,890.66	0.00	18,435.00	_____
Total 6106 Marden Park House		-6,291.00	-8,833.38	0.00	-5,645.00	_____
6107 Rockwood Cemetery Chapel						
Revenue						
01-6107-3600	Rental Income	-425.00	0.00	0.00	-425.00	_____
01-6107-3900	Transfer from Reserves	0.00	0.00	0.00		_____
Total Revenue		-425.00	0.00	0.00	-425.00	_____
Expense						
01-6107-4090	Fees - Legal	0.00	0.00	0.00		_____
01-6107-4160	Hydro	450.00	152.14	0.00	380.00	_____
01-6107-4165	Insurance	872.00	933.00	0.00	1,026.00	_____
01-6107-4305	Repairs & Maint - Building	1,000.00	1,460.00	0.00	1,000.00	_____
01-6107-4430	Supplies and Services	650.00	0.00	0.00	650.00	_____
01-6107-4540	Transfers to Reserves	2,600.00	2,600.00	0.00	3,000.00	_____
Total Expense		5,572.00	5,145.14	0.00	6,056.00	_____
Total 6107 Rockwood Cemetery Chapel		5,147.00	5,145.14	0.00	5,631.00	_____
6108 Rockwood Library/Older Adult Centre						
Revenue						
01-6108-3150	Grant	-20,000.00	0.00	0.00	-1,325.00	_____
01-6108-3600	Rental Income	-80,575.00	-82,927.81	0.00	-83,818.00	_____
01-6108-3640	Programming	-12,000.00	-9,618.37	0.00	-15,000.00	_____
01-6108-3900	Transfer from Reserves	-6,000.00	-6,000.00	0.00		_____
01-6108-3920	Transfer From Development Ch	0.00	0.00	0.00		_____
Total Revenue		-118,575.00	-98,546.18	0.00	-100,143.00	_____
Expense						

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-6108-4005	Advertising	3,000.00	3,536.34	0.00	3,000.00	_____
01-6108-4030	Cleaning	1,500.00	0.00	0.00	1,500.00	_____
01-6108-4035	Communications	1,900.00	1,991.46	0.00	2,000.00	_____
01-6108-4045	Debenture Payment	32,073.00	30,419.13	0.00	29,826.00	_____
01-6108-4150	Heating	3,100.00	2,390.63	0.00	3,100.00	_____
01-6108-4160	Hydro	4,500.00	2,766.98	0.00	4,000.00	_____
01-6108-4165	Insurance	3,048.00	3,152.00	0.00	3,467.00	_____
01-6108-4220	Memberships and Dues	2,400.00	0.00	0.00	2,400.00	_____
01-6108-4235	Mileage	0.00	0.00	0.00		_____
01-6108-4287	Programming	15,000.00	14,623.82	0.00	15,000.00	_____
01-6108-4305	Repairs & Maint - Building	3,000.00	4,632.32	0.00	3,500.00	_____
01-6108-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		_____
01-6108-4350	Salaries and Wages	0.00	0.00	0.00		_____
01-6108-4355	Salaries Benefits	0.00	0.00	0.00		_____
01-6108-4405	Seminars and Training	0.00	0.00	0.00		_____
01-6108-4410	Security Monitoring	530.00	249.50	0.00	530.00	_____
01-6108-4430	Supplies and Services	15,000.00	9,225.00	0.00	15,000.00	_____
01-6108-4450	Telephone	0.00	0.00	0.00		_____
01-6108-4463	Utilities	900.00	548.60	0.00	500.00	_____
01-6108-4540	Transfers to Reserves	6,350.00	6,350.00	0.00	7,000.00	_____
Total Expense		92,301.00	79,885.78	0.00	90,823.00	_____
Total 6108 Rockwood Library/Older Adult Centre		-26,274.00	-18,660.40	0.00	-9,320.00	_____
6120 Capital Expenditures - P & R Buildings						
Expense						
01-6120-9044	Capital - Townhall Upgrades	0.00	0.00	0.00		_____
01-6120-9046	Capital - Rockmosa Basement I	0.00	0.00	0.00		_____
01-6120-9047	Capital - Marden CC Soffit and	0.00	0.00	0.00		_____
01-6120-9048	Capital - Marden CC Sound Dar	0.00	0.00	0.00		_____
01-6120-9049	Capital - Rockmosa Rooftop Hv	0.00	0.00	0.00		_____
01-6120-9050	Capital - Town Hall Roof Replac	0.00	0.00	0.00		_____
01-6120-9051	Capital - Rockwood Library Parl	0.00	0.00	0.00		_____
01-6120-9052	Capital - Marden Park House Si	0.00	0.00	0.00		_____
01-6120-9999	Capital	0.00	0.00	0.00		_____
Total Expense		0.00	0.00	0.00		_____
Total 6120 Capital Expenditures - P & R Buildings		0.00	0.00	0.00		_____
6157 Royal Distributing Athletic Performance Centr						
Revenue						
01-6157-3125	Miscellaneous Revenue	-3,500.00	-3,260.00	0.00	-2,000.00	_____
01-6157-3150	Grants	-123,813.00	0.00	0.00	-123,813.00	_____
01-6157-3600	Rental Income	-320,000.00	-251,382.05	0.00	-320,000.00	_____
01-6157-3625	Office Rental Income	0.00	0.00	0.00		_____
01-6157-3630	Track Revenue	-48,000.00	-31,051.11	0.00	-40,000.00	_____
01-6157-3640	Programming	-90,000.00	-69,736.70	0.00	-90,000.00	_____
01-6157-3900	Transfer from Reserves	-54,187.00	-35,600.00	0.00	-85,587.00	_____

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-6157-3910	Transfer from Park in Lieu	0.00	0.00	0.00		
01-6157-3920	Transfer from Development Cha	0.00	0.00	0.00		
Total Revenue		-639,500.00	-391,029.86	0.00	-661,400.00	
Expense						
01-6157-4005	Advertising	3,900.00	1,498.38	0.00	3,500.00	
01-6157-4035	Communications	3,500.00	2,179.05	0.00	3,500.00	
01-6157-4045	Debenture Payments	0.00	0.00	0.00		
01-6157-4090	Fees - Legal	0.00	0.00	0.00		
01-6157-4150	Heating	8,400.00	9,303.93	0.00	10,000.00	
01-6157-4160	Hydro	35,000.00	25,044.35	0.00	28,000.00	
01-6157-4165	Insurance	37,245.00	38,894.00	0.00	42,783.00	
01-6157-4250	Office Equipment	6,000.00	0.00	0.00	6,000.00	
01-6157-4287	Programming	11,000.00	0.00	0.00	11,000.00	
01-6157-4305	Repairs & Maint - Building	15,000.00	9,004.06	0.00	15,000.00	
01-6157-4310	Repairs & Maint - Equipment	5,000.00	0.00	0.00	5,000.00	
01-6157-4350	Salaries and Wages	196,229.00	162,193.79	0.00	212,214.00	
01-6157-4355	Salaries Benefits	46,628.00	33,729.11	0.00	58,528.00	
01-6157-4410	Security Monitoring	500.00	249.50	0.00	500.00	
01-6157-4415	Service Agreements	10,000.00	6,889.17	0.00	10,000.00	
01-6157-4430	Supplies and services	15,000.00	15,232.26	0.00	15,000.00	
01-6157-4460	Uniforms	750.00	333.00	0.00	750.00	
01-6157-4475	W/W Treatment	8,700.00	9,105.45	0.00	8,700.00	
01-6157-4485	Weekly Water Sampling	10,000.00	1,362.20	0.00	10,000.00	
01-6157-4540	Transfer to Reserves	35,000.00	35,000.00	0.00	37,500.00	
Total Expense		447,852.00	350,018.25	0.00	477,975.00	
Total 6157 Royal Distributing Athletic Performance Centre		191,648.00	-41,011.61	0.00	-183,425.00	
6199 Capital Expenditures - P & R Buildings						
Expense						
01-6199-9052	Capital - Marden Pump House	0.00	0.00	0.00		
01-6199-9053	Capital - RDAPC Flooring - Offi	0.00	0.00	0.00		
01-6199-9054	Capital - Surveillance Camera L	0.00	0.00	0.00		
01-6199-9055	Capital - Chair Replacement - M	0.00	0.00	0.00		
01-6199-9056	Capital - Commercial Dishwash	0.00	0.00	0.00		
01-6199-9057	Capital - Emergency Back-up G	0.00	0.00	0.00		
01-6199-9058	Capital - Older Adult Centre Up	26,000.00	9,133.91	0.00		
01-6199-9059	Capital - RDAPC Back Up Gene	178,000.00	35,600.00	0.00		
01-6199-9060	Capital - Projection Equipment I	0.00	0.00	0.00		
01-6199-9999	Capital	0.00	0.00	0.00	209,400.00	
Total Expense		204,000.00	44,733.91	0.00	209,400.00	
Total 6199 Capital Expenditures - P & R Buildings		204,000.00	44,733.91	0.00	209,400.00	

6250 General Parks

Revenue

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-6250-3125	Miscellaneous Revenue	-44,500.00	-55,383.52	0.00	-46,500.00	
01-6250-3130	Financing	0.00	0.00	0.00		
01-6250-3150	Grants	-42,700.00	-42,167.36	0.00	-42,700.00	
01-6250-3500	Donation Revenue	0.00	-6,000.00	0.00		
01-6250-3640	Programming	0.00	0.00	0.00		
01-6250-3900	Transfer from Reserves	-667,000.00	-216,030.94	0.00	-479,000.00	
01-6250-3920	Transfer From Development Ch	-75,000.00	0.00	0.00	-75,000.00	
01-6250-3925	Transfer From Chapel Trust	0.00	0.00	0.00		
01-6250-3990	Gain on Disposal of Tangible C:	0.00	0.00	0.00		
Total Revenue		-829,200.00	-319,581.82	0.00	-643,200.00	
Expense						
01-6250-4005	Advertising	2,500.00	7,947.93	0.00	2,500.00	
01-6250-4035	Communications	8,000.00	5,338.20	0.00	8,000.00	
01-6250-4040	Computer Support	11,000.00	15,216.39	0.00	15,000.00	
01-6250-4070	Equipment Rental	5,500.00	3,872.48	0.00	5,500.00	
01-6250-4090	Fees - Legal	2,500.00	665.00	0.00	2,500.00	
01-6250-4100	Fees - Professional	3,000.00	0.00	0.00	3,000.00	
01-6250-4110	Fleet	14,500.00	16,723.00	0.00	16,000.00	
01-6250-4120	Garbage Collection	15,000.00	12,610.65	0.00	16,000.00	
01-6250-4165	Insurance	50,070.00	52,429.00	0.00	57,672.00	
01-6250-4175	Lease Payments	4,000.00	3,215.26	0.00	4,000.00	
01-6250-4220	Memberships and Dues	1,400.00	1,565.10	0.00	1,400.00	
01-6250-4235	Mileage	1,200.00	0.00	0.00	1,200.00	
01-6250-4250	Office Equipment	3,700.00	2,817.06	0.00	3,700.00	
01-6250-4270	Plant Materials/Tree Planting	7,500.00	6,510.39	0.00	7,500.00	
01-6250-4287	Programming	0.00	0.00	0.00		
01-6250-4310	Repairs & Maint - Equipment	19,000.00	28,983.71	0.00	21,000.00	
01-6250-4315	Repairs & Maint - Playground E	11,000.00	4,425.00	0.00	11,000.00	
01-6250-4350	Salaries and Wages	755,584.00	681,530.48	0.00	796,668.00	
01-6250-4355	Salaries Benefits	206,572.00	182,115.57	0.00	230,985.00	
01-6250-4405	Seminars and Training	10,000.00	3,927.30	0.00	10,000.00	
01-6250-4420	Special Events	43,500.00	65,200.18	0.00	43,500.00	
01-6250-4430	Supplies and Services	25,000.00	37,777.32	0.00	30,000.00	
01-6250-4450	Telephone	100.00	87.77	0.00	100.00	
01-6250-4455	Tree Cutting	8,000.00	1,000.00	0.00	8,000.00	
01-6250-4460	Uniforms	6,500.00	4,949.31	0.00	6,500.00	
01-6250-4465	Vehicle Gas & Oil	24,000.00	31,248.29	0.00	32,000.00	
01-6250-4490	Winter Maintenance	2,600.00	0.00	0.00	2,600.00	
01-6250-4510	Transfer to Capital Reserve	29,000.00	29,000.00	0.00	29,000.00	
01-6250-4540	Transfers to Reserves	111,000.00	111,000.00	0.00	118,000.00	
01-6250-4590	Loss on Disposal of Tangible C:	0.00	0.00	0.00		
01-6250-4595	Amortization Expense	0.00	0.00	0.00		
01-6250-4599	Indirect Cost Transfer	0.00	0.00	0.00		
Total Expense		1,381,726.00	1,310,155.39	0.00	1,483,325.00	
Total 6250 General Parks		552,526.00	990,573.57	0.00	840,125.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
6252 Lloyd Dyer Park						
Revenue						
01-6252-3600	Rental Income	0.00	0.00	0.00		
01-6252-3610	Ball Diamond Rental	-2,100.00	-2,733.04	0.00	-2,600.00	
01-6252-3900	Transfer From Reserves	0.00	0.00	0.00	-35,000.00	
Total Revenue		-2,100.00	-2,733.04	0.00	-37,600.00	
Expense						
01-6252-4035	Communications	1,500.00	1,145.93	0.00	1,500.00	
01-6252-4150	Heating	700.00	722.75	0.00	700.00	
01-6252-4160	Hydro	1,500.00	1,642.98	0.00	1,500.00	
01-6252-4300	Property Taxes	0.00	0.00	0.00		
01-6252-4305	Repairs & Maint - Building	4,000.00	785.35	0.00	4,000.00	
01-6252-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-6252-4315	Repairs & Maint - Playground E	0.00	0.00	0.00		
01-6252-4410	Security Monitoring	525.00	249.50	0.00	525.00	
01-6252-4430	Supplies and Services	4,200.00	6,036.89	0.00	5,500.00	
01-6252-4450	Telephone	0.00	0.00	0.00		
Total Expense		12,425.00	10,583.40	0.00	13,725.00	
Total 6252 Lloyd Dyer Park		10,325.00	7,850.36	0.00	-23,875.00	
6253 Rockmosa Park						
Revenue						
01-6253-3125	Miscellaneous Revenue	-1,350.00	-2,237.40	0.00	-1,350.00	
01-6253-3150	Grants	0.00	0.00	0.00		
01-6253-3500	Donation Revenue	-50,000.00	-50,000.00	0.00	-50,000.00	
01-6253-3605	Soccer Field Rentals	-17,000.00	-18,116.86	0.00	-18,000.00	
01-6253-3610	Ball Diamond Rental	-1,500.00	-1,405.61	0.00	-1,500.00	
01-6253-3900	Transfer from Reserves	-20,000.00	-38,780.86	0.00	-130,000.00	
01-6253-3920	Transfer From Development Ch	0.00	0.00	0.00		
Total Revenue		-89,850.00	-110,540.73	0.00	-200,850.00	
Expense						
01-6253-4160	Hydro	4,000.00	4,010.37	0.00	4,000.00	
01-6253-4305	Repairs & Maint - Building	2,123.00	423.06	0.00	2,123.00	
01-6253-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-6253-4315	Repairs & Maint - Playground E	1,500.00	131.98	0.00	1,500.00	
01-6253-4316	Repairs and Maintenance - Spl	15,000.00	5,684.00	0.00	15,000.00	
01-6253-4410	Security Monitoring	0.00	449.50	0.00		
01-6253-4430	Supplies and Services	18,000.00	24,620.88	0.00	24,000.00	
01-6253-4463	Utilities	0.00	0.00	0.00		
01-6253-4465	Utilities	11,000.00	215.52	0.00	15,000.00	
01-6253-4540	Transfer to Reserves	50,000.00	88,780.86	0.00	50,000.00	
Total Expense		101,623.00	124,316.17	0.00	111,623.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Total 6253 Rockmosa Park		11,773.00	13,775.44	0.00	-89,227.00	
6256 Eden Mills Park						
Revenue						
01-6256-3605	Soccer Field Rental	0.00	0.00	0.00		
01-6256-3610	Ball Diamond Rentals	0.00	0.00	0.00		
01-6256-3900	Transfer from Reserves	0.00	0.00	0.00		
Total Revenue		0.00	0.00	0.00		
Expense						
01-6256-4090	Fees - Legal	0.00	0.00	0.00		
01-6256-4160	Hydro	1,000.00	788.72	0.00	1,000.00	
01-6256-4165	Insurance	0.00	0.00	0.00		
01-6256-4305	Repairs & Maint - Building	0.00	0.00	0.00		
01-6256-4315	Repairs & Maint - Playground E	600.00	0.00	0.00	600.00	
01-6256-4430	Supplies and Services	2,500.00	628.57	0.00	2,500.00	
01-6256-4450	Telephone	0.00	0.00	0.00		
01-6256-4485	Weekly Water Sampling	0.00	0.00	0.00		
Total Expense		4,100.00	1,417.29	0.00	4,100.00	
Total 6256 Eden Mills Park		4,100.00	1,417.29	0.00	4,100.00	
6257 Marden Park						
Revenue						
01-6257-3125	Miscellaneous Revenue	0.00	0.00	0.00		
01-6257-3150	Grants	0.00	0.00	0.00	-286,500.00	
01-6257-3500	Donation Revenue	0.00	0.00	0.00		
01-6257-3600	Rental Income	0.00	0.00	0.00		
01-6257-3610	Ball Diamond Rentals	-7,600.00	-4,266.46	0.00	-7,600.00	
01-6257-3615	Pavillion Rental	-4,000.00	-8,536.95	0.00	-7,000.00	
01-6257-3620	Outdoor Field Rental Income	-20,000.00	-20,288.49	0.00	-20,000.00	
01-6257-3625	Office Rental Income	0.00	0.00	0.00		
01-6257-3630	Track Revenue	0.00	0.00	0.00		
01-6257-3640	Programming	0.00	0.00	0.00		
01-6257-3900	Transfer from Reserves	0.00	0.00	0.00	-73,500.00	
01-6257-3910	Transfer from Park in Lieu	0.00	0.00	0.00		
01-6257-3920	Transfer from Development Charge	0.00	0.00	0.00		
Total Revenue		-31,600.00	-33,091.90	0.00	-394,600.00	
Expense						
01-6257-4005	Advertising	0.00	0.00	0.00		
01-6257-4035	Communications	0.00	0.00	0.00		
01-6257-4045	Debenture Payments	0.00	0.00	0.00		
01-6257-4090	Fees - Legal	0.00	0.00	0.00		
01-6257-4120	Garbage Collection	0.00	0.00	0.00		
01-6257-4150	Heating	2,800.00	1,054.63	0.00	2,800.00	
01-6257-4160	Hydro	2,900.00	1,756.38	0.00	2,900.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-6257-4165	Insurance	0.00	0.00	0.00		
01-6257-4287	Programming	0.00	0.00	0.00		
01-6257-4305	Repairs & Maint - Building	8,000.00	2,895.86	0.00	8,000.00	
01-6257-4310	Repairs & Maint - Equipment	0.00	0.00	0.00		
01-6257-4315	Repairs & Maint - Playground E	500.00	0.00	0.00	500.00	
01-6257-4350	Salaries and Wages	0.00	0.00	0.00		
01-6257-4355	Salaries Benefits	0.00	0.00	0.00		
01-6257-4410	Security Monitoring	0.00	0.00	0.00		
01-6257-4430	Supplies and Services	18,000.00	9,347.92	0.00	18,000.00	
01-6257-4431	Supplies - Vending	0.00	0.00	0.00		
01-6257-4450	Telephone	0.00	0.00	0.00		
01-6257-4475	W/W Treatment	0.00	0.00	0.00		
01-6257-4485	Weekly Water Sampling	0.00	326.00	0.00		
01-6257-4540	Transfer to Reserves	5,000.00	5,000.00	0.00	5,000.00	
Total Expense		37,200.00	20,380.79	0.00	37,200.00	
Total 6257 Marden Park		5,600.00	-12,711.11	0.00	-357,400.00	
6299 Capital Expenditures - P & R Parks						
Expense						
01-6299-9410	Capital - P & R Master Plan	75,000.00	0.00	0.00		
01-6299-9411	Capital - Picnic Tables	0.00	0.00	0.00		
01-6299-9423	Capital - Marden Park Sport Fie	0.00	0.00	0.00		
01-6299-9431	Capital - Wide Area Mower	0.00	0.00	0.00		
01-6299-9434	Capital - Ball Diamond Infield M	0.00	0.00	0.00		
01-6299-9442	Capital - Panel Van	60,000.00	84,376.36	0.00		
01-6299-9474	Capital - Rockwood Banners	0.00	0.00	0.00		
01-6299-9477	Capital - Rockmosa Park Devel	20,000.00	0.00	0.00		
01-6299-9478	Capital - Skate Park Design	0.00	0.00	0.00		
01-6299-9479	Capital - Splash Pad Refurbishr	0.00	0.00	0.00		
01-6299-9480	Capital - Unit 100 Vehicle Repla	0.00	0.00	0.00		
01-6299-9481	Capital - Lighting Decommissio	0.00	0.00	0.00		
01-6299-9482	Capital - RDAPC Masonry Work	0.00	0.00	0.00		
01-6299-9483	Capital - RDAPC Water Treatme	0.00	0.00	0.00		
01-6299-9484	Capital - Stone Pillar Repair (M	0.00	0.00	0.00		
01-6299-9485	Capital - Wide Area Mower	0.00	0.00	0.00		
01-6299-9486	Capital - Pick-Up Truck	0.00	0.00	0.00		
01-6299-9487	Capital - Fence and Goals (Mar	0.00	0.00	0.00		
01-6299-9488	Capital - Marden Shop Heating	0.00	0.00	0.00		
01-6299-9489	Capital - Survey Parkinson Cerr	0.00	0.00	0.00		
01-6299-9490	Capital - James Lynch Play Sru	0.00	0.00	0.00		
01-6299-9491	Capital - LED Light Retrofit RD/	0.00	0.00	0.00		
01-6299-9492	Capital - Recreation Software	0.00	0.00	0.00		
01-6299-9493	Capital - Ball Diamond In-fielder	0.00	0.00	0.00		
01-6299-9494	Capital - Shade Shelter - Cross	0.00	0.00	0.00		
01-6299-9495	Capital - Rockmosa Public Acce	0.00	0.00	0.00		
01-6299-9496	Capital - Valentino Play Structur	0.00	0.00	0.00		
01-6299-9497	Capital - Replacement 72" Mow	0.00	0.00	0.00		
01-6299-9498	Capital - Board Walk Marden P	0.00	0.00	0.00		

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-6299-9499	Capital - Marden Light Pole Upg	0.00	0.00	0.00		
01-6299-9500	Capital - Truck Bed Salter	0.00	0.00	0.00		
01-6299-9501	Capital - Picnic Tables & Waste	0.00	0.00	0.00		
01-6299-9502	Capital - Lloyd Dyer Washroom:	0.00	0.00	0.00		
01-6299-9503	Capital - Line Painter	0.00	0.00	0.00		
01-6299-9504	Capital - Cross Creek Play Stru	85,000.00	0.00	0.00		
01-6299-9505	Capital - Rockmosa Park, Trail,	55,000.00	17,157.96	0.00		
01-6299-9506	Capital - Lloyd Dyer Shop Buildi	22,000.00	17,521.48	0.00		
01-6299-9507	Capital - Valentino Park Catch E	15,000.00	0.00	0.00		
01-6299-9508	Capital - Rockmosa Skatepark -	15,000.00	7,623.00	0.00		
01-6299-9509	Capital - Digital Community Me:	285,000.00	0.00	0.00		
01-6299-9510	Capital - WIFI Enabled Building	48,500.00	4,560.00	0.00		
01-6299-9511	Capital - Tablets for Field Use	36,000.00	21,050.52	0.00		
01-6299-9512	Capital - Multi Purpose Sports C	45,500.00	56,070.35	0.00		
01-6299-9513	Capital - Shuffleboard Court - R	0.00	0.00	0.00		
01-6299-9514	Capital - Rockmosa Public Was	0.00	234,579.08	0.00		
01-6299-9998	Capital - Special Events	0.00	0.00	0.00		
01-6299-9999	Capital	0.00	0.00	0.00	1,079,000.00	
Total Expense		762,000.00	442,938.75	0.00	1,079,000.00	
Total 6299 Capital Expenditures - P & R Parks		762,000.00	442,938.75	0.00	1,079,000.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-6101	Rockwood Town Hall	-7,029.00	-10,798.65	0.00	-7,646.00	
01-6103	Rockmosa	52,262.00	31,876.88	0.00	45,191.00	
01-6104	Eden Mills Community Centre	2,195.00	2,282.00	0.00	2,217.00	
01-6105	Marden Community Centre	9,102.00	3,734.12	0.00	9,181.00	
01-6106	Marden Park House	-6,291.00	-8,833.38	0.00	-5,645.00	
01-6107	Rockwood Cemetery Chapel	5,147.00	5,145.14	0.00	5,631.00	
01-6108	Rockwood Library/Older Adult Centre	-26,274.00	-18,660.40	0.00	-9,320.00	
01-6120	Capital Expenditures - P & R Buildings	0.00	0.00	0.00		
01-6157	Royal Distributing Athletic Performance Centre	-191,648.00	-41,011.61	0.00	-183,425.00	
01-6199	Capital Expenditures - P & R Buildings	204,000.00	44,733.91	0.00	209,400.00	
01-6250	General Parks	552,526.00	990,573.57	0.00	840,125.00	
01-6252	Lloyd Dyer Park	10,325.00	7,850.36	0.00	-23,875.00	
01-6253	Rockmosa Park	11,773.00	13,775.44	0.00	-89,227.00	
01-6256	Eden Mills Park	4,100.00	1,417.29	0.00	4,100.00	
01-6257	Marden Park	5,600.00	-12,711.11	0.00	-357,400.00	
01-6299	Capital Expenditures - P & R Parks	762,000.00	442,938.75	0.00	1,079,000.00	
Total Revenues:		-1,807,443.00	-1,061,140.71	0.00	-2,153,704.00	
Total Expenses:		3,195,231.00	2,513,453.02	0.00	3,672,011.00	
Report Net:		1,387,788.00	1,452,312.31	0.00	1,518,307.00	



TOWNSHIP OF GUELPH/ERAMOSIA
Capital Forecast
2023 Budget

Department: Parks and Recreation	Source of Financing						
	Total Cost	Grants	Development Charges	Reserves	Revenue	Other	Details
2023 Capital Expenditures							
Buildings							
RDAPC - Fire Panel Replacement 01-6199-9061	\$ 25,000.00			\$ 25,000.00			
RDAPC - Wastewater Treatment Control Panel 01-6199-9062	\$ 30,000.00			\$ 30,000.00			
RDAPC - Back-Up Emergency Generator 01-6199-9059	\$ 142,400.00	\$ 123,813.00		\$ 18,587.00			
RDAPC - Replacement Full-Size Soccer Nets 01-6199-9063	\$ 12,000.00			\$ 12,000.00			
Total Capital - Buildings	\$ 209,400.00	\$ 123,813.00	\$ -	\$ 85,587.00	\$ -	\$ -	\$ -
General Parks and Recreation							
Facility Condition Assessments 01-6299-9515	\$ 75,000.00			\$ 75,000.00			
Parks and Recreation Master Plan 01-6299-9410	\$ 75,000.00		\$ 75,000.00				
Highway 7 Commercial Corridor Banner Replacement 01-6299-9474	\$ 12,000.00			\$ 12,000.00			
Marden Park Culvert Replacement 01-6299-9516	\$ 360,000.00	\$ 286,500.00		\$ 73,500.00			
Park Furnishing 01-6299-9517	\$ 20,000.00			\$ 20,000.00			



TOWNSHIP OF GUELPH/ERAMOSIA
Capital Forecast
2023 Budget

Department: Parks and Recreation	Source of Financing							
	Total Cost	Grants	Development Charges	Reserves	Revenue	Other	Details	
2023 Capital Expenditures								
Valentino Park Catch Basin and Grading 01-6299-9507	\$ 20,000.00			\$ 20,000.00				
Turf Aerator Replacement 01-6299-9419	\$ 55,000.00			\$ 55,000.00				
Township Wide Digital Community Message Signage 01-6299-9509	\$ 285,000.00			\$ 285,000.00				
Trailer Replacement 01-6299-9518	\$ 12,000.00			\$ 12,000.00				
Rockmosa Play Structure Replacement 01-6299-9436	\$ 110,000.00			\$ 110,000.00				
Rockmosa Park Irrigation Expansion 01-6299-9519	\$ 20,000.00			\$ 20,000.00				
Lloyd Dyer Workshop Building Improvements 01-6299-9520	\$ 20,000.00			\$ 20,000.00				
Lloyd Dyer Park Precast Shed 01-6299-9521	\$ 15,000.00			\$ 15,000.00				
Total Capital - General Parks and Recreation	\$ 1,079,000.00	\$ 286,500.00	\$ 75,000.00	\$ 717,500.00	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,288,400.00	\$ 410,313.00	\$ 75,000.00	\$ 803,087.00	\$ -	\$ -	\$ -	\$ -

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	RDAPC Fire Panel Replacement				
Project Category:	Building Improvement				
Project Department Priority:	High				
Project Description:	Replacement of the existing fire monitoring system at the RDAPC				
Project Justification:	The existing fire monitoring system is at the end of its useful life and we have been informed by the manufacturer that should a service issue or a requirement for replacement parts arise that they will no longer be able to support this system.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 25,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
RDAPC Building Reserve	\$ 25,000.00				
Taxation					
Other					
Total	\$ 25,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$ -				
Amount:	\$ -				
Robin Milne Submitted By	Robin Milne Department Head				
November 16, 2022 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	RDAPC Wastewater Treatment Control Panel				
Project Category:	Building Improvements				
Project Department Priority:	High				
Project Description:	Replacement of the existing wastewater control panel at the RDAPC				
Project Justification:	The existing wastewater control panel is at the end of its useful life and we have been informed by the manufacturer that should a service issue or a requirement for replacement parts arise that they will no longer be able to support the system.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 30,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
RDAPC Building Reserve	\$ 30,000.00				
Taxation					
Other					
Total	\$ 30,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By			Robin Milne Department Head		
November 16, 2022 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Back-Up Emergency Power at the RDAPC				
Project Category:	Capital Improvement				
Project Department Priority:					
Project Description:	Supply and installation of a 250 KW diesel generator				
Project Justification:	The supply and installation of a 250 KW diesel generator for the RDAPC was pre-authorized by Council in 2021 to ensure product delivery for 2022; however, supply chain issues has now pushed the installation date to 2023. The RDAPC is the Municipality's back-up EOC, a designated Evacuation Centre and is identified as a Warming and Cooling Centre.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2022	2023	2024	2025	2026
Capital Purchases	\$ 35,600.00	\$ 142,400.00			
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 35,600.00	\$ 142,400.00	\$ -	\$ -	\$ -
Funding					
Grants		\$ 123,813.00			
Rate Stabilization Reserve	\$ 35,600.00	\$ 18,587.00			
Other					
Total	\$ 35,600.00	\$ 142,400.00	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	0				
Amount:	0				
Robin Milne Submitted By	Robin Milne Department Head				
November 16, 2022 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	RDAPC Replacement Soccer Nets				
Project Category:	Building Improvement				
Project Department Priority:	High				
Project Description:	Replacement of the existing soccer nets				
Project Justification:	The existing indoor full-size soccer nets are at the end of their useful life and have currently been removed from service because of safety concerns.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 12,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
RDAPC Building Reserve	\$ 12,000.00				
Taxation					
Other					
Total	\$ 12,000.00		\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By			Robin Milne Department Head		
November 23, 2022 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Facility Condition Assessments				
Project Category:	Asset Management				
Project Department Priority:					
Project Description:	Condition survey of all Township owned facilities including Parks, Public Works, Water/Wastewater, Fire, Administration				
Project Justification:	Facility Condition Assessments are a critical component of asset management. The information collected assists in critical decision making such as determining whether to renovate, or rebuild a facility, allocating resources across a large portfolio of properties, creating safety and maintenance programs for your properties, assessing the value of a property you own, and forecasting and budgeting maintenance expenses.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 75,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Asset Management Reserve	\$ 75,000.00				
Taxation					
Other					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne					Robin Milne
Submitted By					Department Head
November 16, 2022					
Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Parks and Recreation Master Plan				
Project Category:	Master Plan				
Project Department Priority:					
Project Description:	Production of a 10-year Parks and Recreation Master Plan				
Project Justification:	The Parks and Recreation Master Plan will be the Department's guiding document in regard to service delivery, programming, and capital infrastructure for the next ten years. The Master Plan will be produced through Community and Council engagement.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 75,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Development Charges	\$ 75,000.00				
Other					
Total	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne	Robin Milne				
Submitted By	Department Head				
November 16, 2022					
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Highway 7 Commercial Corridor Banner Replacement				
Project Category:	Community Improvements				
Project Department Priority:					
Project Description:	The replacement of the existing banners through the Highway 7 commercial corridor in Rockwood				
Project Justification:	The existing banners are at the end of their useful life and are at varying stages of deterioration.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 12,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Rockwood Hydro Fund	\$ 12,000.00				
Taxation					
Other					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By					Robin Milne Department Head
November 16, 2022 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Marden Park Culvert Replacement				
Project Category:	Land Improvements				
Project Department Priority:					
Project Description:	The removal of twin CSP culverts and replacement with an open bottom box culvert				
Project Justification:	The existing twin CSP culverts have been identified in our OSIM review as "replacement recommended as soon as possible". Additionally the Township's consulting engineer has recommended that the crossing to equipment and vehicle traffic be closed and only permit pedestrian traffic until replacement takes place. This project is grant funding dependent.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 360,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 360,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Dolime Reserve	\$ 73,500.00				
Grant	\$ 286,500.00				
Taxation					
Other					
Total	\$ 360,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By	Robin Milne Department Head				
November 16, 2022 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Park Furnishings				
Project Category:	Land Improvements				
Project Department Priority:					
Project Description:	Addition of park benches and waste receptacles and the replacement of basketball backboards				
Project Justification:	This will add additional seating and waste receptacles at key locations in our parks system. The replacement of the basketball backboards is to replace damaged or aging infrastructure.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 20,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Cash in Lieu of Parkland Reserve	\$ 20,000.00				
Taxation					
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By	Robin Milne Department Head				
November 16, 2022 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Valentino Park Catch Basin and Grading				
Project Category:	Land Improvements				
Project Department Priority:					
Project Description:	Re-grade a localized area of the park to redirect water to a new catch basin				
Project Justification:	This proposed project will address a historic grading issue that presents a freeze/thaw liability.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 20,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
General Parks Reserve	\$ 20,000.00				
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By			Robin Milne Department Head		
November 16, 2022 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Turf Aerator Replacement				
Project Category:	Fleet				
Project Department Priority:					
Project Description:	Replacement of existing turf aerator				
Project Justification:	This is a scheduled replacement of an existing turf aerator.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 55,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
P&R Equipment Reserve	\$ 55,000.00				
Taxation					
Other					
Total	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By					Robin Milne Department Head
November 16, 2022 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Township Wide Digital Community Message Signs				
Project Category:	Capital Purchase				
Project Department Priority:					
Project Description:	Design, supply, and installation of up to five digital community message signs				
Project Justification:	This proposed project will include detailed design of a standardized sign to be installed at up to five locations within the Township. Work will include electrical services, trenching, excavation, foundations, production, and installation of signs.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 285,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 285,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Modernization Reserve Fund	\$ 285,000.00				
Other					
Total	\$ 285,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$1,500.00				
Amount:	\$1,500.00				
Robin Milne Submitted By	Robin Milne Department Head				
November 16, 2022 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Landscape Trailer Replacement				
Project Category:	Fleet				
Project Department Priority:					
Project Description:	Replacement of existing Landscape Trailer				
Project Justification:	This is a scheduled replacement within the P&R equipment replacement schedule.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 12,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
P&R Equipment Reserve	\$ 12,000.00				
Taxation					
Other					
Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By			Robin Milne Department Head		
November 16, 2022 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Rockmosa Play Structure Replacement				
Project Category:	Land Improvements				
Project Department Priority:					
Project Description:	Replacement of the existing play structure at Rockmosa Park				
Project Justification:	This is a scheduled replacement of the existing play structure at Rockmosa Park.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 110,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
P&R Play Structure Reserve	\$ 110,000.00				
Taxation					
Other					
Total	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By			Robin Milne Department Head		
November 16, 2022 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Rockmosa Park - Irrigation Improvements				
Project Category:	Land Improvements				
Project Department Priority:					
Project Description:	Add isolation valves to each of the five irrigated fields and add an additional two zones to fields 3 and 4				
Project Justification:	This project will address some design issues from the initial installation of the system. Installing isolation valves will allow staff to isolate a problem in the system and allow irrigation to continue on other fields. The new zones will permit full irrigation coverage of fields 3 and 4.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 20,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Cash in Lieu Reserve	\$ 20,000.00				
Taxation					
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By					Robin Milne Department Head
November 16, 2022 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Lloyd Dyer Workshop Building Improvements				
Project Category:	Building Improvements				
Project Department Priority:					
Project Description:	Construction of a staff washroom, lunchroom, and communal office space				
Project Justification:	Staff that report to this work location do not have a washroom facility to use. In the summer months, the public park bathrooms are open for use but from Thanksgiving to Victoria Day staff have to leave the site to use washroom facilities.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 20,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
P&R Building Reserve	\$ 20,000.00				
Taxation					
Other					
Total	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By					Robin Milne Department Head
November 16, 2022 Date Prepared					Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Lloyd Dyer Park - Precast Shed				
Project Category:	Land Improvements				
Project Department Priority:					
Project Description:	Supply and installation of a precast shed				
Project Justification:	The building will house the water hydrant for the ice rink as well as aid in the storage of ice rink supplies and programming storage for the summer months.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 15,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
General Parks Reserve	\$ 15,000.00				
Taxation					
Other					
Total	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:	\$0.00				
Amount:	\$0.00				
Robin Milne Submitted By			Robin Milne Department Head		
November 16, 2022 Date Prepared			Reviewed by Director of Finance		

DEPARTMENT: Planning

CORE SERVICES:

- Responsible for the preparation of recommendations to Council regarding proposed amendments to the Township's land use planning documents
- Prepares planning documents to implement Council's decisions on applications
- Administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the by-law including setbacks, lot coverage, and parking requirements
- Oversees and coordinates processing and management of development applications and preparation of comprehensive reports and recommendations to Council
- Oversees preparation of draft plans of subdivision conditions, subdivision, servicing, and site plan agreements
- Prepares recommendations to the Committee of Adjustment on applications for consents and minor variances
- Prepares and manages long term and special projects relating to issues that may affect land use planning and development, source water protection, environmental protection, and other matters that affect the future form and development of the Township
- Receives and responds to public inquiries regarding land use planning
- Works closely with the County of Wellington to facilitate the processing of consent applications
- Coordinate and develop the Township's Geographic Information System (GIS) applications ensuring data sets are up to date and accurate:
 - Provide custom mapping services including maintaining the drawing repository
 - Create custom application to provide Township wide departmental support in the consumption of GIS data and services

BUDGET HIGHLIGHTS:

OPERATING BUDGET:

- The Township contracts planning services, as required, from the County of Wellington.

CAPITAL PROJECTS: The Planning Department is undertaking a joint capital project with the Building Department to complete a Development Fees Review Study.

**TOWNSHIP OF GUELPH/ERAMOSA
2023 Budget Change Summary**

Planning and Development	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 53,000.00	\$ 60,000.00	\$ 7,000.00
Taxation - Other	\$ 4,103.00	\$ 4,103.00	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc.)	\$ 5,250.00	\$ 250.00	\$ (5,000.00)
Grants	\$ 27,500.00	\$ 27,500.00	\$ -
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ -	\$ -
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 89,853.00	\$ 91,853.00	\$ 2,000.00
Expenditures			
Operating Costs	\$ 99,325.00	\$ 79,000.00	\$ (20,325.00)
Debt Charges (Principal and Interest)	\$ 4,103.00	\$ 4,103.00	\$ -
Salaries and Benefits	\$ 82,105.00	\$ 90,633.00	\$ 8,528.00
Transfers To Reserves	\$ -	\$ -	\$ -
Total Expenditures	\$ 185,533.00	\$ 173,736.00	\$ (11,797.00)
Capital Expenditures	\$ -	\$ 28,625.00	\$ 28,625.00
Total Operating and Capital Expenditures	\$ 185,533.00	\$ 202,361.00	\$ 16,828.00
Total Revenue Less Expenditure	\$ 95,680.00	\$ 110,508.00	\$ 14,828.00

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Fund: 01 General						
7100 Committee of Adjustment						
Revenue						
01-7100-3700	Minor Variance Fees	-18,000.00	-36,078.00	0.00	-30,000.00	
Total Revenue		-18,000.00	-36,078.00	0.00	-30,000.00	
Expense						
01-7100-4005	Advertising	1,000.00	12,192.82	0.00	9,900.00	
01-7100-4090	Fees - Legal	500.00	0.00	0.00	500.00	
01-7100-4095	Fees - Planning	6,300.00	8,530.00	0.00	6,800.00	
01-7100-4220	Memberships and Dues	600.00	0.00	0.00	600.00	
01-7100-4235	Mileage	0.00	0.00	0.00		
01-7100-4285	Postage & Shipping	0.00	0.00	0.00		
01-7100-4350	Salaries and Wages	1,500.00	1,575.00	0.00	2,000.00	
01-7100-4355	Salaries Benefits	100.00	125.97	0.00	220.00	
01-7100-4405	Seminars and Training	750.00	0.00	0.00	750.00	
01-7100-4430	Supplies and Services	175.00	0.00	0.00		
01-7100-4599	Indirect Costs Transfer	250.00	187.50	0.00	250.00	
Total Expense		11,175.00	22,611.29	0.00	21,020.00	
Total 7100 Committee of Adjustment		-6,825.00	-13,466.71	0.00	-8,980.00	
7200 Planning						
Revenue						
01-7200-3120	Administration Charges	-35,000.00	-18,402.00	0.00	-30,000.00	
01-7200-3125	Miscellaneous Revenue	-5,000.00	0.00	0.00		
01-7200-3150	Grants	0.00	0.00	0.00		
01-7200-3900	Transfer From Reserves	0.00	0.00	0.00		
01-7200-3920	Transfer from Development Charge	0.00	0.00	0.00		
01-7200-3990	Gain on Disposal of Tangible Capital Assets	0.00	0.00	0.00		
Total Revenue		-40,000.00	-18,402.00	0.00	-30,000.00	
Expense						
01-7200-4005	Advertising	2,000.00	2,789.63	0.00	3,000.00	
01-7200-4040	Computer Support	1,550.00	799.65	0.00	1,500.00	
01-7200-4080	Fees - Engineering	2,500.00	478.27	0.00	1,000.00	
01-7200-4090	Fees - Legal	5,000.00	1,557.74	0.00	5,000.00	
01-7200-4095	Fees - Planning	10,000.00	0.00	0.00	5,000.00	
01-7200-4100	Fees - Professional - Other	0.00	0.00	0.00		
01-7200-4170	Insurance Claims	0.00	0.00	0.00		
01-7200-4235	Mileage	100.00	0.00	0.00	100.00	
01-7200-4285	Postage & Shipping	200.00	200.00	0.00	200.00	
01-7200-4350	Salaries and Wages	58,405.00	54,345.55	0.00	68,125.00	
01-7200-4355	Salaries Benefits	18,100.00	16,187.94	0.00	20,288.00	
01-7200-4405	Seminars and Training	2,500.00	0.00	0.00	1,000.00	
01-7200-4430	Supplies and Services	2,500.00	1,992.76	0.00	2,000.00	
01-7200-4450	Telephone	100.00	73.55	0.00	100.00	

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-7??? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-7200-4540	Transfers to Reserves	0.00	0.00	0.00		
01-7200-4590	Loss on Disposal of Tangible C:	0.00	0.00	0.00		
01-7200-4595	Amortization Expense	0.00	0.00	0.00		
01-7200-4599	Indirect Costs Transfer	5,300.00	3,975.00	0.00	5,300.00	
Total Expense		108,255.00	82,400.09	0.00	112,613.00	
Total 7200 Planning		68,255.00	63,998.09	0.00	82,613.00	
7220 Capital Expenditures - Planning						
Expense						
01-7220-9999	Capital	0.00	0.00	0.00	3,625.00	
Total Expense		0.00	0.00	0.00	3,625.00	
Total 7220 Capital Expenditures - Planning		0.00	0.00	0.00	3,625.00	
7300 Tile Drainage						
Revenue						
01-7300-3705	Tax Revenue Tile Drainage Det	-4,103.00	-4,103.21	0.00	-4,103.00	
01-7300-3710	Drainage Superintendent Grant	-2,500.00	0.00	0.00	-2,500.00	
Total Revenue		-6,603.00	-4,103.21	0.00	-6,603.00	
Expense						
01-7300-4045	Debenture Payments	4,103.00	4,103.21	0.00	4,103.00	
01-7300-4235	Mileage	500.00	0.00	0.00	500.00	
01-7300-4350	Salaries and Wages	4,000.00	0.00	0.00	4,000.00	
Total Expense		8,603.00	4,103.21	0.00	8,603.00	
Total 7300 Tile Drainage		2,000.00	0.00	0.00	2,000.00	
7400 Heritage Committee						
Revenue						
01-7400-3125	Miscellaneous Revenue	-250.00	-95.00	0.00	-250.00	
Total Revenue		-250.00	-95.00	0.00	-250.00	
Expense						
01-7400-4220	Memberships and Dues	0.00	0.00	0.00		
01-7400-4235	Mileage	0.00	0.00	0.00		
01-7400-4255	Open Houses	0.00	0.00	0.00		
01-7400-4275	Plaquing & Research	0.00	0.00	0.00		
01-7400-4430	Supplies and Services	5,000.00	501.02	0.00	5,000.00	
Total Expense		5,000.00	501.02	0.00	5,000.00	
Total 7400 Heritage Committee		4,750.00	406.02	0.00	4,750.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
7500 Economic Development						
Revenue						
01-7500-3125	Miscellaneous Revenue	0.00	0.00	0.00		
01-7500-3150	Grants	-25,000.00	-25,000.00	0.00	-25,000.00	
Total Revenue		-25,000.00	-25,000.00	0.00	-25,000.00	
Expense						
01-7500-4005	Advertising	500.00	0.00	0.00	500.00	
01-7500-4095	Fees - Planning	0.00	0.00	0.00		
01-7500-4100	Fees - Professional Other	0.00	0.00	0.00		
01-7500-4130	Grant Funding - CIP	50,000.00	4,500.00	0.00	25,000.00	
01-7500-4220	Memberships and Dues	0.00	0.00	0.00		
01-7500-4235	Mileage	0.00	0.00	0.00		
01-7500-4350	Salaries and Wages	0.00	0.00	0.00		
01-7500-4355	Salaries Benefits	0.00	0.00	0.00		
01-7500-4405	Seminars and Training	1,000.00	0.00	0.00	500.00	
01-7500-4430	Supplies and Services	1,000.00	883.02	0.00	500.00	
01-7500-4540	Transfer to Reserves	0.00	0.00	0.00		
Total Expense		52,500.00	5,383.02	0.00	26,500.00	
Total 7500 Economic Development		27,500.00	-19,616.98	0.00	1,500.00	
7520 Capital Expenditures - Economic Development						
Expense						
01-7520-9999	Capital	0.00	0.00	0.00	25,000.00	
Total Expense		0.00	0.00	0.00	25,000.00	
Total 7520 Capital Expenditures - Economic Development		0.00	0.00	0.00	25,000.00	

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-7100	Committee of Adjustment	-6,825.00	-13,466.71	0.00	-8,980.00	
01-7200	Planning	68,255.00	63,998.09	0.00	82,613.00	
01-7220	Capital Expenditures - Planning	0.00	0.00	0.00	3,625.00	
01-7300	Tile Drainage	2,000.00	0.00	0.00	2,000.00	
01-7400	Heritage Committee	4,750.00	406.02	0.00	4,750.00	
01-7500	Economic Development	27,500.00	-19,616.98	0.00	1,500.00	
01-7520	Capital Expenditures - Economic Development	0.00	0.00	0.00	25,000.00	
Total Revenues:		-89,853.00	-83,678.21	0.00	-91,853.00	
Total Expenses:		185,533.00	114,998.63	0.00	202,361.00	
Report Net:		95,680.00	31,320.42	0.00	110,508.00	



TOWNSHIP OF GUELPH/ERAMOSIA
Capital Forecast
2023 Budget

Department: Planning Services	Source of Financing							
	Total Cost	Grants	Development Charges	Reserves	Revenue	Debtenture	Taxation	
2023 Capital Expenditures								
Planning Department								
Development Fees Review Study: Planning Share (costs shared with Building) <u>01-7220-9954</u>	\$ 3,625.00						\$ 3,625.00	
Total - Planning Department	\$ 3,625.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,625.00	
Economic Development								
Gateway Entry Signs <u>01-7520-6000</u>	\$ 25,000.00			\$ 25,000.00				
Total - Economic Development	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	
Total	\$ 28,625.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 3,625.00	

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Building and Planning				
Project Name:	Development Fees Review Study				
Project Category:					
Project Department Priority:	High				
Project Description:	Development Fees Review Study				
Project Justification:	Statutory authority to impose fees for the purposes of processing planning applications and building permit applications is provided through the <i>Planning Act</i> , <i>Building Code Act</i> and <i>Municipal Act</i> . Legislation indicates that fees may be designed to recover the anticipated cost of processing each type of application. Costs for this project are to be split between the Building and Planning Departments as outlined below.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases: Building Department	\$ 26,375.00				
Capital Purchases: Planning Department	\$ 3,625.00				
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve: Building Department	\$ 26,375.00				
Taxation	\$ 3,625.00				
Other					
Total	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2023				
New Operating Costs Per Year:					
Amount:					
Linda Cheyne Submitted By					
November 28, 2022 Date Prepared					

**TOWNSHIP OF GUELPH/ERAMOSIA
Capital Project Detail Sheet
2023 Budget**

CAPITAL PROJECT DETAILS					
Department:	Economic Development				
Project Name:	Gateway Entry Signs - Replacement				
Project Category:	Gateway Entry Signs				
Project Department Priority:	High				
Project Description:	Lifecycle replacement of Township gateway entry signs				
Project Justification:	Existing Guelph/Eramosa Township gateway signs at various entry points into the Township on Wellington County Roads (7, 26, 29, 30, 39, 44, 50, and two signs on 86 and two on 124) are in need of replacement.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2023	2024	2025	2026	2027
Capital Purchases	\$ 22,000.00				
Sub-Contracting					
Drafting/Delivery Fees	\$ 1,500.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 1,500.00				
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Funding					
Transfer from Reserve	\$ 25,000.00				
Taxation					
Other					
Total	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
NET OPERATING COSTS					
Estimated Completion Date:	2024				
New Operating Costs Per Year:					
Amount:					
Ian Roger Submitted By	Ian Roger Department Head				
November 3, 2022 Date Prepared	Reviewed by Director of Finance				

Rockwood Cemetery	2022	2023 Proposed	Year Over Year Change
Revenue			
User Fees	\$ 34,100.00	\$ 34,100.00	\$ -
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ -	\$ -
Transfer From Development Charges	\$ -	\$ -	\$ -
Total Revenue	\$ 34,100.00	\$ 34,100.00	\$ -
Expenditures			
Operating Costs	\$ 34,100.00	\$ 34,100.00	\$ -
Debt Charges (Principal and Interest)	\$ -	\$ -	\$ -
Salaries and Benefits	\$ -	\$ -	\$ -
Transfers To Care & Maintenance	\$ -	\$ -	\$ -
Total Expenditures	\$ 34,100.00	\$ 34,100.00	\$ -
Capital Expenditures	\$ -	\$ -	\$ -
Total Operating and Capital Expenditures	\$ 34,100.00	\$ 34,100.00	\$ -
Total Revenue Less Expenditure	\$ -	\$ -	\$ -

General Ledger
Revenue and Expense Working Current Budget Report
 Up To Period 1 Accounts: 01-9???-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
Fund: 01 General						
9100 Cemetery						
Revenue						
01-9100-3110	Interest Income	-200.00	-543.89	0.00	-200.00	
01-9100-3125	Miscellaneous Revenue	-3,900.00	-11,321.23	0.00	-3,900.00	
01-9100-3500	Donation Revenue	0.00	0.00	0.00		
01-9100-3690	Internment Rights - Revenue	-10,000.00	-9,710.16	0.00	-10,000.00	
01-9100-3692	Care and Maintenance - Revenue	-10,000.00	-11,410.14	0.00	-10,000.00	
01-9100-3694	Internment Fees - Revenue	-10,000.00	-13,063.56	0.00	-10,000.00	
01-9100-3696	Interest Income - Care and Mail	0.00	-2,365.51	0.00		
Total Revenue		-34,100.00	-48,414.49	0.00	-34,100.00	
Expense						
01-9100-4005	Advertising	0.00	0.00	0.00		
01-9100-4010	Bank Service Charges	0.00	0.00	0.00		
01-9100-4040	Computer Support	1,200.00	1,404.70	0.00	1,200.00	
01-9100-4045	Debenture Payment	2,700.00	2,700.00	0.00	2,700.00	
01-9100-4100	Fees - Professional - Other	0.00	0.00	0.00		
01-9100-4140	Grounds Maintenance	7,000.00	0.00	0.00	7,000.00	
01-9100-4165	Insurance	0.00	0.00	0.00		
01-9100-4172	Internment Costs	8,430.00	7,825.00	0.00	8,430.00	
01-9100-4235	Mileage	0.00	0.00	0.00		
01-9100-4430	Supplies and Services	2,500.00	2,209.22	0.00	2,500.00	
01-9100-4540	Transfer to Reserves	0.00	0.00	0.00		
01-9100-4570	Transfer to Perpetual Care	10,000.00	0.00	0.00	10,000.00	
01-9100-4599	Indirect Costs Transfer	2,270.00	0.00	0.00	2,270.00	
Total Expense		34,100.00	14,138.92	0.00	34,100.00	
Total 9100 Cemetery		0.00	-34,275.57	0.00		

General Ledger

Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-97??-???? by Department

Account	Description	2022 Total Budget	2022 Actual	2023 Actual	Proposed Budget	Final Budget
01-9100	Cemetery	0.00	-34,275.57	0.00		
Total Revenues:		-34,100.00	-48,414.49	0.00	-34,100.00	
Total Expenses:		34,100.00	14,138.92	0.00	34,100.00	
Report Net:		0.00	-34,275.57	0.00		



TOWNSHIP OF GUELPH/ERAMOSIA
Schedule of 2023 Proposed
Reserves and Reserve Funds

	Balance January 01, 2023	Transfer To Reserves	Transfer From Reserves	Balance December 31, 2023
General Administration	\$ 392,770	\$ 80,000	\$ 75,000	\$ 397,770
Protection to Persons and Property	\$ 739,383	\$ 355,900	\$ 372,809	\$ 722,474
Transportation Services	\$ 2,598,317	\$ 2,225,734	\$ 2,809,000	\$ 2,015,051
Parks and Recreation	\$ 712,211	\$ 292,000	\$ 339,000	\$ 665,211
Environmental Services	\$ 4,438,476	\$ 875,346	\$ 537,914	\$ 4,775,908
Economic Development	\$ 122,500	\$ -	\$ -	\$ 122,500
Other Reserves and Reserve Funds				
Reserve - Working Fund	\$ 1,120,443	\$ -	\$ 159,587	\$ 960,856
Reserve Fund - Rockwood Hydro Fund	\$ 867,863	\$ -	\$ 12,000	\$ 855,863
Reserve Fund - COVID Recovery/Safe Restart	\$ 212,517	\$ -	\$ -	\$ 212,517
Reserve Fund - Modernization Grant	\$ 432,503	\$ -	\$ 285,000	\$ 147,503
Reserve Fund - Dolime	\$ 1,675,370	\$ -	\$ 573,500	\$ 1,101,870
Total Reserves and Reserve Funds	\$ 13,312,351	\$ 3,828,980	\$ 5,163,810	\$ 11,977,521
Development Charges	\$ 1,282,451	\$ -	\$ 1,123,451	\$ 159,000